

# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**YOGODA SATSANGA PALPARA MAHAVIDYALAYA**

**PALPARA, PURBA MEDINIPUR, WEST BENGAL-721458  
721458**

**<https://www.yspm.edu.in>**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**April 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Yogoda Satsanga Palpara Mahavidyalaya, a premier Educational Institution under the auspices of Yogoda Satsanga Society (Y.S.S.) is situated in the remote south-west corner from the head quarter, in the district Purba Medinipur, West Bengal.

After independence, the establishment of a College in the far north of Contai Sub Division (Dist. Purba Medinipur) was a crying need. The students had to go either to Medinipur or to Kolkata to pursue their higher studies. More than 80% of the students had to give up their higher education due to excessive cost of living of the urban areas.

In the history of dissemination of education at Palpara, an illustrious village in Anchal No. 8/2, P.S.- Patashpur, Dist.- Purba Medinipur 40 miles away from S.E. Railway (Contai Road Station), holds a unique place. It was in the year 1950 that Palpara M.E. School was raised to the High School standard and the Palpara High School affiliated to Yogoda Satsanga Society (Y.S.S.). Afterwards Yogoda Satsanga Palpara High School was upgraded into a Higher Secondary and Multipurpose School (for boys). It is worth mentioning here that the present College was first housed in the school building in 1964. Under Y.S.S. of India, Sri Janardan Sahu, through whose untiring and selfless efforts this College was established at Palpara, was the heart, pillar and soul of this and he became the first founder-Secretary of the Institution. He took the initiative in disseminating the light of education and loosened his purse-strings instantly for the cause of higher education in this educationally backward rural area of Palpara. The College is affiliated to the Vidyasagar University, Midnapore and recognized by the UGC under Section 2(f) and 12(B) of the UGC Act.1956 with effect from 1985 and was previously affiliated to the University of Calcutta. Our Institution has been accredited with a 'B' Grade (2nd Cycle) by NAAC in 2016.

In addition to 12 U.G. Hons. Courses, our College provides General B.A., B.Sc., B.Ed. and M.Ed. Courses. Courses are available to first-generation students as well as the marginalised groups of young students and students with varying learning skills are enrolled. The Principal and seventy eight (78) Permanent Teaching Faculty Members have helped to create a conducive academic environment with effective organizational climate. Our Institution's core workforce consists of ten (10) permanent and nineteen (19) casual Non-Teaching Employees.

### **Vision**

To make this Institution a 'Centre of Excellence' by equipping all students with requisite knowledge, basic indigenous values and 21st century skills in an inclusive setup for their personal fulfillment and social contribution.

### **Mission**

- Equipping students with appropriate knowledge to cope with realities of life at the local, national and global level.

- Produce genuine students demonstrating knowledge, positive attitude and skills in an integrated manner.
- Preparing students for the service of mankind with a sense of social responsibility.
- Empowering teachers to contribute their best for enabling students to acquire graduate attributes.
- To support all students to achieve programme outcomes up to their potential.
- To design and implement learner friendly student centric programmes.
- To provide infrastructure and facilities for facilitating ICT enabled learning.
- To inculcate moral and spiritual values among all stake holders through Kriya Yoga.
- To promote experiential learning through flexible curricular and assessment practices.

A number of statutory and non-statutory committees support the operations of the College Administration. Through frequent meetings, the faculty and staff members take part in developing and carrying out the College's policies. Students, faculty, staff and other stakeholders are regularly informed about the Institution's Vision and Mission through a variety of channels. Every year, College Prospectus and the Student Handbook are printed and sent to prospective students and reflected in the website of the Institution. On the notice board, all decisions and information are promptly communicated to the students, teaching, non-teaching staff and the stakeholders. All pertinent announcements about curricular and extracurricular activities are also disseminated on the College's Official Website: <https://yspm.edu.in/welcome>.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- A Government-Aided Institution running under the Governance of Yogoda Satsanga Society (YSS) of India with having its Vision and Mission.
- A Composite Institution having Arts, Science, Teacher-Education (B.Ed. & M.Ed.) Courses.
- Excellent Academic Results produced by the students of the Institution consistently.
- Qualified and dedicated faculty members.
- Moving towards gender equity and spreading women's education with maintaining balance between the female and male learners.
- Automated and well equipped Library with Journals, Periodicals, Magazines and Display Board to cater to the needs of the students and faculty.
- Internet facility with more than 100 Mbps speed.
- MOUs signed with a good number of Institutions for student exchange, teacher exchange and research works in a collaborative manner.
- A good number of value-added certificate programmes relevant for the present personal and social needs have been organized by the Institution.
- Organized resourceful community engagement and outreach activities.
- No sexual harassment in the campus.
- Secure and safe environment for girl students.
- Outstanding NSS units working in the Institution for betterment of the stakeholders.
- Academic Session wise Newsletters covering scholastic and co-scholastic activities are being published by the Institution.
- Registered proactive Alumni Association is functional in the Institution.
- No loss of teaching days for any violence/political disturbance.
- An eco-friendly campus with rain water-harvesting, energy conservation, waste management mechanisms.

- An effective Career Counselling Cell named Paramahansa Yogananda Career Counselling Cell (PYCCC) is functional in the Institution since 2017.
- Promoting organic farming and kitchen garden through own Vermicomposting Project.
- A good number of Seminars/Workshops/Conferences are organised by the Institution in order to enlighten the Students and Faculty on the recent issues and concerns in multi-disciplinary perspective.
- Seed Money System has been introduced in the Institution to encourage research culture among the Faculty.
- Established a Herbal/Medicinal Plant Garden to encourage the herbal remedies.
- A comprehensive feedback mechanism.
- Student support services including two hostels for boys and girls, canteen, girls' common room.
- Established a Weather Station for measuring weather parameters.

### **Institutional Weakness**

- The Institution is located in a rural area.
- The socio-economic background of many of the students admitted in the College is responsible for poor language competence (both in their mother tongue as well as in English). This leads to an unsatisfactory level of comprehension and communication.
- College infrastructural strengthening is required.
- Less financial resources and backup from funding agencies.
- We need to undertake more collaborative activities, interdisciplinary research etc. within the Institute as well as with other institutes of eminence, industry houses etc.
- Implementation of career oriented Vocational Courses to a great extent.
- Poor performance in NET/SET/JAM/GATE and competitive exams.
- Research activity among faculty is not upto the mark.
- Limited research grants from Government / Non-Government funding agencies.
- More Alumni participation and contribution required.
- Lack of industry-academia interface.

### **Institutional Opportunity**

- A competent and effective faculty would aid the College in overcoming further challenges.
- Introduction of further skill-based initiatives.
- To strengthen the research eco-system.
- Integrating first-generation students into the core of the educational system.
- To upgrade technical and digital infrastructure.
- More extra-income generating courses and value added courses can be introduced.
- ICT based technology upgradation can be done.
- More field visits, industrial visits and study tours for students.
- To increase inclusivity, remedial and entry-level in-service coaching for students who identified as SC/ST/Minority and non-creamy layer students may be enhanced.
- Increase in community engagement initiatives using NSS and Social Involvement Program (SIP) to address issues in the community.
- Frequent communication with parents and other stakeholders.
- To increase the number of books in the library.
- Scope for training for non-teaching staff.

- To organize various programs in collaboration with Alumni Association for encouraging their participation and yielding their support for development of the Institution.

### **Institutional Challenge**

- A significant percentage of students come from rural areas and have average to below average learning capacities.
- To encourage research aptitude among students and faculty.
- Low socio-economic background of vast majority of students.
- Maintenance of building work with PWD.
- Generation of resources for upgradation of infrastructure.
- One of the main issues the College faces is the pressing need to build more facilities on campus.
- Establishment of 100% ICT enabled classrooms.
- Starting Post-Graduation courses.
- Vacant teaching and non-teaching posts need to be filled up by the Government at the earliest.
- Lack of staff for executing and monitoring construction work.
- Early marriage of female students and dropout due to various social reasons like illiteracy of parents, lack of social awareness, socio-economic background of the family, the regressive notion that a girl child is a burden to the family etc.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Since the College is affiliated to Vidyasagar University, it adheres to the policies, procedures and courses of study that have been approved by the University. The College follows CBCS in the semester system as per the guidelines of Vidyasagar University. The curriculum has always included elective papers in order to be adaptable and sensitive to shifting circumstances. Elective courses are chosen by the students according to their aptitude, skill and desire. In order to encourage skill development and professional development, the College has implemented a good number of Value-Added Courses for the students. The curriculum prescribed by the affiliating body naturally picks up on the cross-cutting topics adhering to interdisciplinary and multi-disciplinary approach to education. In the classroom, faculty members also make an effort to instill awareness of national and international cross-cutting issues. To create a constructivist approach, various themes have been covered in seminars, project work and group discussions. Particularly practical experiences include field study, excursions, internships and projects. The College has put in place multi-cornered feedback mechanism and it is being used for reforms and developments of the Institution.

The Academic Committee creates the annual Academic Calendar in line with the University's Academic Calendar, which is posted online. The Academic Committee, Examination Committee, Timetable and Academic Calendar Committee and IQAC all work together to guarantee efficient and well-coordinated curriculum delivery during the academic term. In order to provide its staff and students with a wide range of co-curricular development opportunities, including gender sensitization, environmental awareness and the development of moral and ethical values, the College organizes commemorative day celebrations, outreach programmes and extension activities.

## Teaching-learning and Evaluation

Our greatest priority is the teaching-learning process because it is the heart and soul of any academic institution. The Institution's teaching and learning activities embody the significance that the College provides upon them, given that meeting the needs of higher education is our main objective. Meanwhile, the College goes to great lengths to ensure that the less fortunate members of society can easily enter higher education. Certain characteristic features of teaching-learning and evaluation process may be detailed below:

- The College maintains transparency in the online admission process. Applications are invited online and all information is displayed on the College website.
- Merit lists are published online and till admission, the entire process is transparent and remains in the public domain.
- The College fully complies with the Government reservation policies in admission.
- In the beginning of the academic year, the students' Induction Programme is organized.
- The student profile of the College displays a remarkable increase in female students.
- Through project work and various experiential learning techniques, the Institution nurtures students' critical thinking, creativity and scientific temperament to turn them into lifelong learners and innovators.
- Online classes, video lectures, institutional e-learning through D-Space has emerged as complimentary channels to direct classroom teaching.
- With the implementation of CBCS, there has been a radical change in Examination and Evaluation system tending to result in continuity of learning.
- In order to access e-resources listed under the N-List, staff members and students use to register with INFLIBNET.
- Classrooms are well furnished with ICT facilities.
- Entire campus with wifi and LAN connectivity.
- The Student-Teacher ratio in Academic Session 2022-23 is 24:1.
- Out of the 79 Full-Time Teachers including the Principal, 27 Teachers are Ph.D. holders.
- The College conducts internal assessments to assess student performance as per university guidelines in actualizing the assessment for learning.
- For slow learners, tutorial classes are offered; for more advanced students, extra academic support is given.

## Research, Innovations and Extension

Yogoda Satsanga Palpara Mahavidyalaya's Research and Publication Sub-committee, has fostered a climate conducive to innovation. Through the NSS units, Cultural & Literary Competitions Sub-committee, Celebration Sub-committee, SIP Sub-committee etc., the College conducts numerous programmes in the local community as a part of its outreach endeavours to raise awareness.

**Grants/ Endowments:** Receiving grants from Government agencies for research projects and endowments is a significant achievement for Yogoda Satsanga Palpara Mahavidyalaya. These grants not only provide financial support for conducting research but also validate the quality and relevance of the Institution's research endeavours. Research Sub-committee provides Seed Money (Science & Arts – Rs.30,000/-) to support small-scale research and developments.

**Ecosystem for Research:** Online interactive session on start up planning was organized in our Institution by Institution's Innovation Council (IIC) in collaboration with IQAC. This initiative helps in elevating the

economic graph by providing new jobs, new services, improving production and industries, its establishment involves gathering of a dynamic unit stimulating innovation, forming a platform for aspiring Entrepreneurs.

**Seminars/Workshops:** A good number of collaborative Seminars/Webinars/Workshops/Certificate Courses have been organised in the last 5 years in our Institution by various Departments in collaboration with other Institutions/Organisations/Council, etc. like skill development programme & career counseling with Anudip Foundation, Workshop on Mushroom Cultivation & Vermicomposting with WBCADC, Research Methodology, Intellectual Property Rights (IPR) and Entrepreneurship etc. resulting in exchange of knowledge and basics among two or more Institutions or Organizations, encouraging collaboration between different Departments & Disciplines. Besides, this collaboration ensures better development of students, learning different views & perspective, improves communication, develop communication skills, leadership encouragement etc.

**Research and Publications:** The College encourages the faculties and students for publishing concept based and research based articles in UGC Care listed journals, indexed academic journals and in other publications like magazines and periodicals etc. Our Institution is publishing Newsletter academic Session wise by reflecting the academic, extra-curricular and co-curricular programs and activities with effect from the Academic Session 2017-18. The Research and Publication Committee in its meeting dated 21st February, 2023 has decided to publish a multi-disciplinary research journal titled, "YSPM Multi-disciplinary Journal" through formation of a Research-Journal Sub-Committee.

**Extension Activities:** The College provides exposure to our students in every possible way. The College has organized various programs and events in order to encourage students to play a crucial role in nation building and come forward and work in rural areas. Extension activities are carried out related to mental health, environmental sustainability and gender equity through celebration of Communal Harmony Week, Tree Plantation day, Earth Day, World Environment Day, International Girl Child Day, Ban Plastic Campaign, Water Preservation Campaign, etc.

**Awards and Recognition:** The College students and faculties including the Principal have received various appreciations, awards and medals from the G.B., recognised bodies, Government of West Bengal and others for their achievements.

### **Infrastructure and Learning Resources**

Through the Principal, the Governing Body of the College makes sure that the infrastructural and physical requirements needed for a dynamic teaching-learning process are updated on a regular basis. It guarantees that all spaces, including classrooms, libraries and labs, fulfill modern requirements for the efficient operation of comprehensive study and research. The Campus is situated on a plot area of 29,276.78 square meters, with a proposed covered area of 8,943.16 square meters which is designed to be abundant greenery and completely environmental friendly.

**Campus Infrastructure:** The entire College Campus is equipped with Wi-Fi facilities for students. There are 35 Wi-Fi-enabled, well-furnished classrooms with reliable electricity supply. In our Institution, there are three conference and seminar halls equipped with audio-visual facilities, cordless microphones, collar microphones etc. along with a Gymnasium and Yoga Centre to ensure physical fitness. The College also installed a Rainwater Harvesting System for water conservation, Kitchen Garden, Herbal/Medicinal Plant Garden. Accommodation facilities are provided through two Hostels, one for boys and another for girls.

**Libraries as Learning Resources:** The Central Library is equipped with innovative collections, an automated ILMS Koha system, open access e-journals, e-books, the N-LIST programme, web-OPAC and D-Space services. The library has Wi-Fi, LAN and is Internet access enabled. The library offers study materials focused on careers and features specific collections on various topics, such as the Local History Collection (LHC), Career Advancement and Placement Section (CAPS) and Bankim Learning Corner (BLC).

**ICT Infrastructure:** The College always focuses consistently for best-in-class IT infrastructure and application development for all kinds of academic and administrative support. The Campus has been enabled with internet service of 100 Mbps bandwidth for 24x7, 365 days supports, providing anytime and anywhere access to knowledge and learning resources. 133 computers have been purchased and installed to improve the IT facilities on the demand for students and faculties. 75 CCTV cameras have been installed for surveillance inside the whole campus, supported by Wi-Fi and LAN connectivity. Computers, Water-purifiers, Air Conditioning systems, LCD Projectors, Public Address System, Laptops are maintained and upgraded based on Annual Maintenance Contract (AMC) and supported by technical members.

## **Student Support and Progression**

The objective of the student support system is to remove all barriers to our students' overall development. These barriers include those related to financial and academics, mentoring, career guidance, skill development, placement, sports and cultural assistance etc..

- **Financial support:** Our students avail scholarship through "Kanyashree", "Swami Vivekananda Merit-cum-Means Scholarship", "Aikyashree Scholarship", "OASIS" etc. from State and Central Government and non-government scholarship like "Sitaram Jindal Foundation". Kanyashree Project provides Rs. 25000/- to unmarried students, Swami Vivekananda Merit-c-Meansum Scholarship provides Rs. 12000/- to 18000/-, Aikyashree Scholarship provides Rs. 6500/-. During Covid period our College provides freeship for most of the students.
- **Capacity Building and Skill Enhancement Initiative:** College offers various Certificate/Add-on/Value Added courses as collaborative endeavours.
- **Guidance for Competitive Examinations and Career Counselling:** The Career Counselling and Placement Cell under the guidance of IQAC of the College, offers special classes for preparation of competitive examination. Every Academic Session, Department of Mathematics arranged classes for competitive examinations like IIT-JAM.
- **Redressal Mechanisms:** The College established an ICC, an Anti-Ragging Cell, and a Grievance Redressal Cell in accordance with UGC and Government Rules. These committees meet at regular intervals and act as safeguard against sexual harassment and ragging by raising awareness on College Campus, through website announcements and other means. We paid particular attention to the matter at each gathering of instructors and students to raise awareness.
- **Students' Progression:** The College is located in a rural area and has considerable goodwill and reputation among the surrounding community for which student enrolment is satisfactory. The pass percentage of outgoing students is very high during the last five years ranging between 95% to 100%.
- **Students' Achievement:** Our students secured academic rank in University Examinations and are also awarded in sports and cultural events, debates, youth parliament etc.
- **Sports and Cultural Activity:** Our students successfully participated in annual sports and cultural activities, inter-college competitions etc. and arranged many departmental cultural programs throughout the session.
- **Alumni Engagement:** The Alumni Association which is a registered body played an active role in the



growth and development of the College. They have distributed dry food and medicine after storm "Yaas" at Digha, clothes at Palpara during flood occurred in September, 2021, food and medicine at Tanguria, Purba Medinipur, plants for plantation at Amgachhia, Purba Medinipur and many more.

## **Governance, Leadership and Management**

**Governance and Leadership:** Governing Body is the supreme policy making body of the College. All the College maintaining policies, strategies and plans are normally done by the Governing Body/ Administrator. All major decisions on development, infrastructure, financial management, academic affairs, admission, E-governance, administration and collaborations (MoU) are taken by the GB in line with recommendations and suggestions of IQAC and various statutory and non-statutory Sub-committees as per the guidelines of the Govt./Affiliating Body and Statutory Body.

**Functions of Institutional Bodies:** The Teachers' Council, IQAC, Heads of Departments, NSS units and various committees and cells made up of Teaching Faculties, Non-Teaching Staff and members are among those working to decentralize management in order to ensure efficient administration and execution of academic activities. There is student representation in some sub-committees such as Discipline, Anti-ragging, Women's Cell/Anti Sexual Harrasment Cell, Sports Sub-committee, SSG, Internal Committee for Students with Disabilities, ICC, Student Grievence Redressal Committee (SGRC) etc. for realizing their needs and requirments.

**Performance Appraisal System and Quality Assurance Initiatives:** The feedback from students, guardians, faculties and non-teaching staff are analyzed to implement corrective measures. Following the plans' implementation, the results are examined in further detail. The College conducts Academic and Administrative Audit (AAA) and has a mechanism in place for both teaching and non-teaching staff to submit performance reviews. The Heads of the Departments check and validate the teachers' execution of the plans and curriculum delivery and then the IQAC Coordinator and the Principal do the same. Academic reports, regular monitoring, financial and administrative paperwork, assessments and other materials are examined and audited in the following appropriate procedure. The IQAC in coordination with Academic Sub-committee ensures effective planning and implementation of academic activities through meetings and reviewing of these activities at regular intervals.

**Financial Support for Improvement and Utilization of Resources:** Faculty members receive financial assistance for professional growth. With the use of an annual budget and strategic financial planning, the Institution keeps an eye on the efficient use of its financial resources. As part of strategic/perspective planning, the Institution constantly prioritises giving its students high-quality occupational skills. This is done through the Career Counselling and Placement Cell.

## **Institutional Values and Best Practices**

**Promotion of Gender Equity and Institutional Initiatives:** The College takes pride in advancing gender parity in all of its activities. The gender activities carried out by the NSS, Women Cell, ICC, Grievance Redressal Cell, SIP Committee and numerous other organisations are analysed for their contribution in the Annual Gender Equity Plan and Gender Audit Report. The College ensures the safety and security of girl students through security guards, CCTV monitoring, Exclusive Help Desk for girl students.

**Green Campus and Waste Management System:** To promote a green, eco-friendly campus, the College conducts energy, environmental and green audits. The College has an effective waste collection system in place that uses coloured bins to separate different types of waste and a pit for both biodegradable and non-biodegradable garbage, such as broken glasses, papers, kitchen waste and chemical waste. The College has a vermicompost unit for solid waste recycling. The College boasts a beautiful, green campus that is free of plastic and tobacco, with areas designated for dog and bird feeding, fish feeding and no-parking zones, all of which contribute to a conducive educational atmosphere.

**Water Conservation and Alternative Source of Energy:** The College has Solar Power Grid, Solar Lights, use of Sensors, Generator, Inverter as alternative energy system. The water from rooftops and floors is collected through down pipes and discharged in the ground as well as in recharge pits near borewell through pipe lines in the campus. The system ensures percolation of the rainwater into soil.

**Code of Conduct:** The College has a Code of Conduct for Teaching Staff, Non-Teaching Staff and student displayed at the College website.

**Social Outreach:** In addition to regular activities conducted by the Social Involvement Programme Committee (SIP) and NSS units for the inhabitants of the selected slum, commemorative programmes are arranged. Extension programmes are done all year round to reach out to the local community. Alumni Association distributed the necessities like food, clothes, tarpaulin and medicine during floods.

**Best Practices:** The College's Extension Activities for the Social Involvement Programme (SIP) and Sustainability and Preservation of Biodiversity on Campus are examples of its best practices. Two committed groups, the National Service Scheme (NSS) Units and the Social Involvement Programme (SIP) Committee, led the Institution's community-focused projects because they shared a strong sense of social responsibility. Their all-encompassing strategy included dynamic outreach programmes, large-scale awareness campaigns and expert-led seminars that went beyond the College's walls to have a significant impact on the larger community. The Institution's Biodiversity Committee acts as a keeper, committed for maintaining and improving the beautiful ecology on Campus. The goal of this committee is to promote sustainability and ongoing improvement, not only preservation.

**Institutional Distinctiveness:** The Student Profile Mapping approach and extensive support mechanisms of the Institution make it unique in the formal education landscape. Academic excellence, career success and personal development are all encouraged by the Institution.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	YOGODA SATSANGA PALPARA MAHAVIDYALAYA
Address	Palpara, Purba Medinipur, West Bengal-721458
City	Palpara
State	West Bengal
Pin	721458
Website	<a href="https://www.yspm.edu.in">https://www.yspm.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Pradipta Kumar Mishra	091-9474348989	7749909590	-	yspmprincipal@red iffmail.com
IQAC / CIQA coordinator	Aniruddha Sinha	091-9064061375	9733504653	-	aniruddha.sinha07 @gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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State	University name	Document
West Bengal	Vidyasagar University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	17-01-1964	<a href="#">View Document</a>
12B of UGC	17-01-1964	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	<a href="#">View Document</a>	07-02-2007	209	Continuing

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Palpara, Purba Medinipur, West Bengal-721458	Rural	7.2	8943.16

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/ Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,B A Honours In Bengali,	36	Passed 10+2 level with Bengali with atleast 45% marks in aggregate or 50% marks in Bengali	Bengali	330	210
UG	BA,B A Honours Or Honours With Research In Bengali,	48	Passed 10+2 level with Bengali with at least 45% marks in aggregate or 50% marks in Bengali	Bengali	202	172
UG	BA,B A Honours In English,	36	Passed 10+2 level with English with at least 45% marks in aggregate or 50% marks in English	English	230	122
UG	BA,B A Honours Or Honours With Research In English,	48	Passed 10+2 level with English with at least 45% marks in aggregate or 50% marks in English	English	140	99
UG	BA,B A Honours In History,	36	Passed 10+2 Level with History with at least 45% marks in aggregate or 50% marks in History or	Bengali	186	66

			in a related subject			
UG	BA,B A Honours Or Honours With Research In History,	48	Passed 10+2 Level with History with at least 45% marks in aggregate or 50% marks in History or in a related subject	Bengali	116	17
UG	BA,B A Honours In Philosophy,	36	Passed 10+2 level with at least 45% marks in aggregate or 50% marks in Philosophy or in a related subject	Bengali	98	43
UG	BA,B A Honours Or Honours With Research In Philosophy,	48	Passed 10+2 level with at least 45% marks in aggregate or 50% marks in Philosophy or in a related subject	Bengali	60	14
UG	BA,B A Honours In Sanskrit,	36	Passed 10+2 level with Sanskrit with at least 45% marks in aggregate or 50% marks in Sanskrit	Sanskrit	220	46
UG	BA,B A Honours Or Honours	48	Passed 10+2 level with Sanskrit with	Sanskrit	136	24

	With Research In Sanskrit,		at least 45% marks in aggregate or 50% marks in Sanskrit			
UG	BA,B A Honours In Political Science,	36	Passed 10+2 level with at least 45% marks in aggregate or 50% marks in Political Science or in a related subject	Bengali	40	14
UG	BA,B A Honours Or Honours With Research In Political Science,	48	Passed 10+2 level with at least 45% marks in aggregate or 50% marks in Political Science or in a related subject	Bengali	27	14
UG	BSc,Bsc Honours In Chemistry,	36	Passed 10+2 level with Chemistry with at least 45% marks in aggregate or 50% marks in Chemistry	English + Bengali	52	10
UG	BSc,B Sc Honours Or Honours With Research In Chemistry,	48	Passed 10+2 level with Chemistry with at least 45% marks in aggregate or 50% marks in Chemistry	English + Bengali	32	9
UG	BSc,B Sc Honours In	36	Passed 10+2 level with M	English + Bengali	44	15

	Computer Science,		athematicsor Computer Science with Mathematics with at least 45% marks in aggregate or50% marks in Mathematics or Computer Science			
UG	BSc,B Sc Honours With Research In Computer Science,	48	Passed 10+2 level with M athematicsor Computer Science with Mathematics with at least 45% marks in aggregate or50% marks in Mathematics or Computer Science	English + Bengali	29	19
UG	BSc,B Sc Honours In Physics,	36	Passed 10+2 level with Physics and Mathematics with at least 45% marks in aggregate or 50% marks in Physics	English + Bengali	20	5
UG	BSc,B Sc Honours Or Honours With Research In Physics,	48	Passed 10+2 level with Physics and Mathematics with at least 45% marks in aggregate or 50% marks in Physics	English + Bengali	11	3



UG	BSc,B Sc Honours In Geography,	36	Passed 10+2 level with at least 45% marks in aggregate or 50% marks in Geography or in a related subject	English + Bengali	108	63
UG	BSc,B Sc Honours Or Honours With Research In Geography,	48	Passed 10+2 level with at least 45% marks in aggregate or 50% marks in Geography or in a related subject	English + Bengali	67	28
UG	BSc,B Sc Honours In Mathematics,	36	Passed 10+2 level with Mathematics with at least 45% marks in aggregate or 50% marks in Mathematics	English + Bengali	176	19
UG	BSc,B Sc Honours Or Honours With Research In Mathematics,	48	Passed 10+2 level with Mathematics with at least 45% marks in aggregate or 50% marks in Mathematics	English + Bengali	107	15
UG	BSc,B Sc Honours In Zoology,	36	Passed 10+2 level with at least 45% marks in aggregate	English + Bengali	24	14
UG	BSc,B Sc	48	Passed 10+2	English +	13	8

	Honours Or Honours With Research In Zoology,		level with at least 45% marks in aggregate	Bengali		
UG	BA,B A General,	36	Passed 10+2 level with at least 45% marks in aggregate	Bengali	900	176
UG	BA,B A Multidisciplinary Program,	48	Passed 10+2 Level at least 45% marks in aggregate	Bengali	549	251
UG	BSc,B Sc General,	36	Passed 10+2 Level at least 45% marks in aggregate	English + Bengali	160	24
UG	BSc,B Sc Multidisciplinary Program,	48	Passed 10+2 Level at least 45% marks in aggregate	English + Bengali	98	37
UG	BEd,B Ed,	24	UG/PG Passed	English + Bengali	100	97

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				15				74			
Recruited	1	0	0	1	11	4	0	15	48	15	0	63
Yet to Recruit	0				0				11			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				6			
Recruited	0	0	0	0	0	0	0	0	4	2	0	6
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						34
Recruited	9		1		0	10
Yet to Recruit						24
Sanctioned by the Management/Society or Other Authorized Bodies						19
Recruited	18		1		0	19
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				2
Recruited	2	0	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	8	3	0	11	4	0	27
M.Phil.	0	0	0	1	1	0	7	2	0	11
PG	0	0	0	1	1	0	30	9	0	41
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	2	0	6
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>	<b>Others</b>	<b>Total</b>
		0		0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	596	0	0	0	596
	Female	1152	0	0	0	1152
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	62	54	53	47
	Female	96	86	60	84
	Others	0	0	0	0
ST	Male	15	15	8	7
	Female	18	7	1	7
	Others	0	0	0	0
OBC	Male	57	57	40	63
	Female	104	59	63	83
	Others	0	0	0	0
General	Male	240	201	179	247
	Female	428	360	371	397
	Others	0	0	0	0
Others	Male	1	3	2	1
	Female	0	0	2	1
	Others	0	0	0	0
Total		1021	842	779	937

### Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The College is dedicated for providing holistic and multidisciplinary education, fostering the development of an integrated personality among students. The integration of various Departments and
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the emphasis on different abilities, such as academic, intellectual, aesthetic, social, physical, emotional and ethical contribute to a well-rounded educational experience. The collaborative efforts among Departments, where faculties from diverse disciplines take classes in others, enhance the interdisciplinary learning environment. The incorporation of add-on courses, certificate courses and value-added courses by various Departments, such as "Aspects of Communicative English", "Tabla", "Recitation", "Creative Literature", "Fine Arts" and "Music" reflects a commitment to skill development and the overall aesthetic and humanitarian development of students. Additionally, the Institution's response to the National Education Policy (NEP), 2020 by launching vocational training and professional courses on Yoga and Self Defense, Hair Style & Bridal Training, IT and Soft Skill Training aligns well with the evolving needs of education and the job market. The organization of a 5-day Faculty Development Program (FDP) on "NAAC Accreditation and Choice Based Credit System in the Context of NEP-2020" during September, 2022 by the Internal Quality Assurance Cell (IQAC) demonstrates the Institution's commitment to continuous improvement and staying abreast of the latest developments in the educational landscape.

2. Academic bank of credits (ABC):

It's commendable that our College provides students with the flexibility to carry forward academic credits from one semester to the next higher semester. This approach aligns with principles of flexibility and student-centric education. The freedom to accumulate and transfer academic credits empowers students to design their academic journey in a way that suits their learning pace and preferences. Affiliated colleges often play a vital role in implementing and adapting University policies. If our College is following a system where students can carry forward credits, it's likely that the approach is supported by the curriculum design and policies of Vidyasagar University. The student-centric focus, as indicated by the flexibility in credit transfer, contributes to a more personalized and adaptable learning experience. This can be especially beneficial for students who may need extra time or have unique circumstances that require a more flexible academic structure.

3. Skill development:

It's impressive to see the proactive measures that our

Institution has taken to prioritize skill development and enhance the employability of the students. The incorporation of Skill Enhancement Courses (SECs) into the curriculum, which allows students to choose courses aligned with their interests and needs, reflects a student-centric approach to education. The emphasis on futuristic curricula alongside regular coursework demonstrates a forward-thinking mindset, ensuring that students acquire practical skills relevant to their desired professions. The inclusion of opportunities for Workshops, Certificate/Add-on/Value-added Courses and Fieldwork enhances the practical aspect of education, preparing students for real-world challenges. The organization of Seminars, Webinars and Workshops not only contributes to the development of a sense of professionalism but also fosters a passion for skill development among students. It's noteworthy that our Institution has actively collaborated with external organizations, such as Anudip Foundation, for skill development programs, showcasing a commitment to leverage external expertise for the benefit of students. A one-day Workshop on "Mushroom Cultivation & Vermicomposting for Residue Recycling & Income Generation" was organized by the Departments of Economics & Botany, in collaboration with WBCADC, Tamluk Project, East Midnapore & IQAC, Yogoda Satsanga Palpara Mahavidyalaya on 10th March 2023. The focus on career counseling and placement initiatives further demonstrates the Institution's commitment to the holistic development of students. The inclusion of life skills such as Gymnasium and Yoga for mental strength, health and a positive approach is a holistic approach to student well-being.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

It's wonderful to see how our College has adopted a holistic approach, aligning with the principles of Indian Knowledge Systems (IKS). The inclusion of courses linked to Yoga and Meditation, Self-defense, and Certificate/Add-on/Value-added Courses focusing on physical, mental, and emotional well-being, as well as Book Exhibition, Music and Fine Arts, contributes to the all-round development of the mind and body leading to the holistic development of the students. Furthermore, the Honours courses in Political Science, History, Geography and Philosophy embracing knowledge on diversity and enabling



various philosophical viewpoints and schools of thought to coexist, align with the holistic and inclusive spirit of IKS. Our Institution has made appropriate integration of IKS by putting stress on Indian Language, Culture, Music, Arts etc. through its educational activities. Our Institution has organized a One-day National Webinar on Srimad Bhagabat Gita with special reference to Indian Culture, organized the Bhasa Diwas on Unity and Diversity in Indian Languages, a Seven-day Certificate Course on Music, Tabla, Recitation, Fine Arts, Yoga for personality development and stress management, One-day National Seminar on Contribution of Bengali Documents in the Treasure Trove of Indian Knowledge System, a State Level One-day Seminar on “Little Magazine and Bengali Literature”, One-day National Seminar on “World Friendship in Indian Culture” and "Literature from the Magazine: Past, Present and Future" etc. to aware the stakeholders on the richness of IKS. As per NEP-2020 our affiliating body is going to implement the Curriculum and Credit Framework for Under-graduate Programmes (CCFUP) with the purpose to teach the students about the IKS cutting across the subjects in the form of Major, Minor, Multi-disciplinary, SEC, AEC and Value-added Courses. This will lead to the holistic development of the students by making them physically, mentally, socially, emotionally, ethically and spiritually fit. Initiatives taken by the Departments of Economics, Geography and Political Science to encourage intellectual development in tune with the spirit of IKS demonstrate a commitment for providing students with a broad understanding of diverse economic and geo-political scenarios. The focus on the advancement of Science and Technology by Departments such as Botany, Chemistry, Mathematics, Computer Science, Physics, Physiology and Zoology indicates a dedication to staying at the forefront of scientific developments.

5. Focus on Outcome based education (OBE):

It's evident from our description that our College is aligning with contemporary educational paradigms such as the Choice Based Credit System (CBCS) and the National Education Policy 2020 (NEP). These approaches emphasize learner-centric education, focusing on individual interests, abilities and skill development. The interactive teaching-learning

process and the incorporation of well-defined Programme Outcomes (PO) and Course Outcomes (CO) demonstrate a commitment to outcome-based education. Use of ICT in teaching, along with various activities like Extension Lectures, Seminars, Workshops, Field Trips, Excursions, Group Discussions, Quizzes, and Presentations by students, showcases a diverse and innovative approach to education. These practices not only make the learning process more engaging but also contribute to the development of critical thinking and reasoning skills among students. It's commendable that the College Administration is responsive to feedback from stakeholders and actively works towards refining teaching-learning evaluation processes. This continuous improvement loop ensures that the educational experience aligns with the intended outcomes. The orientation of teachers at the beginning of the Academic Session regarding these outcomes by the Academic Committee and IQAC indicates a systematic approach to maintain educational standards. In summary, our College's commitment to learner-centric education, outcome-based learning and continuous improvement aligns well with contemporary educational philosophies and policies, promoting a holistic and effective learning environment.

6. Distance education/online education:

It's impressive to see how our College swiftly adapted to the challenges posed by the pandemic and embraced online education. The implementation of various measures such as online exams, digital repositories and student support services through Learning Management Systems (LMS) reflects a proactive approach to ensure the continuity of education. The availability of synchronous virtual classrooms and other online courses provides flexibility for students to choose the mode of learning that suits their preferences and circumstances. The incorporation of hybrid mode of learning, which combines online and in-person/offline learning, further caters to the varied needs of the student population. The inclusion of Certificate Courses, Add-on Courses and Value-Added Courses in the hybrid mode adds another layer of flexibility and customization to the educational offerings. This approach aligns well with the learner-centric focus advocated by contemporary educational frameworks

like the Choice Based Credit System (CBCS) and the National Education Policy 2020 (NEP). Additionally, the technical readiness of the College to engage in distance education is commendable, as it opens up opportunities for learners who may not be physically present on Campus. The future initiative to deliver Workshops linked to Massive Open Online Courses (MOOCs) in collaboration with online learning providers further underscores the commitment for providing a broad and accessible education. In summary, our College's response to the challenges posed by the pandemic reflects a progressive and adaptable approach, leveraging technology to enhance the educational experience and providing students with diverse learning opportunities.

### **Institutional Initiatives for Electoral Literacy**

1. Whether Electoral Literacy Club (ELC) has been set up in the College?

Yogoda Satsanga Palpara Mahavidyalaya is located in rural part of West Bengal. Gradually, with the development of Indian democracy – this College also developed in terms of infrastructure and academics. To escalate the literacy level in every sphere, on 12th July, 2022 an Electoral Literacy Club (ELC) was formed to promote and provide knowledge to the students. ELC was set up, in accordance with ECI guidelines. It serves as platform to actively involve students in captivating activities and hands-on experiences, aiming to raise awareness about their electoral rights and acquaint them with the registration and voting processes. ELC VISION: Vision of the ELC is to foster active democratic citizenship by imparting knowledge to young individuals about their rights and promoting early engagement in electoral participation. PLANS & PROGRESSES: Our institution believes in plans vis-à-vis the progress. The below mentioned activities are integral parts of the ELC: • All citizens aged 18 years and above, regardless of caste, religion and gender, are eligible to vote in the elections. The Indian Constitution during its inception, guaranteed adult suffrage to both men and women above the age of 18 years. The ELC was also set up with the specific objective of targeting the new voters, pursuing their graduation. All the regular students of the Institution

	<p>are members of the club. • To identify students of the 18+ age-group who have not registered for inclusion of their names in the electoral rolls and to encourage and assist them, in the process of voter registration. • To educate the targeted population, in the College and the locality, about voter registration, electoral process and related matters through hands on experience. • To help the target audience understand the value of their vote and exercise their right to franchise in a confident, comfortable and ethical manner. To make them understand the concept of democracy and its importance. • To facilitate EVM and VVPAT familiarization and education about the robustness of EVM as well as the integrity of the electoral process using EVMs. • To develop a culture of electoral participation and maximize the informed and ethical voting and follow the principle 'Every Vote Counts' and 'No Voter to be Left Behind'.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>STRUCTURE: The committee members for the ELC are formulated and is as follows: 1. Prof. (Dr.) Pradipta Kumar Mishra- Principal &amp; Chairman, 2. Prof. Paramita Ganguly, Associate Professor, Faculty Coordinator, 3. Prof. Md Anis Akhtar, Assistant Professor, Faculty Joint Coordinator, 4. Mr. Bidhan Chandro Biswas, B.D.O., Patashpur-I, Member, 5. Prof. Soumen Bhattacharya, Associate Professor, Member, 6. Prof. Soumen Roy, Assistant Professor, Member, 7. Prof. Mohan Kumar Gupta, Assistant Professor, Member, 8. Mr. Debasis Giri, SACT, Member, 9. Susmita Nayak, Department of Political Science, Student Coordinator, 10. Bristhi Guchhait, Department of Political Science, Student Coordinator. The ELC of Yogoda Satsanga Palpara Mahavidyalaya is functional and representative in character.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>ELC works as an active body of this Institution. We believe in thorough progress through various forms of engagement and encouragement. The regular ELC meetings are held to discuss the need of newer methods of development. The value of zero-discrimination voting process is one of the major objectives of this club.</p>

<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Since its establishment, the ECL has developed its progression method in many ways. During the initial phase, the ECL used to hold dialogues to promote the knowledge for new voters. But with the use of digital education, ECL conducts documentary show via offline and online mode. From classroom awareness to provide Form 6 (new voter registration) – ECL is following the blended mode technique.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>As mentioned, the basic step is to make them realise the value of one vote. After providing them theoretical understanding of ECI with the lens of respect towards nation, ELC provides both technological knowledge to search basics on official website of ECI (<a href="https://www.eci.gov.in/">https://www.eci.gov.in/</a>). As the College is in rural zone and most the students are economically backward – ELC makes sure to provide the two hard copies of Form 6. While copy 1 is to make them understand each segment rough copy, ELC asks them to fill up the copy 2 for final submission. This entire process makes them understand the significance of voter card which is not just any other mere card but card to take part in biggest festival of democracy – Election.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1893	1866	1932	2104	2086

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 81

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
79	74	74	73	28

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
123.32056	34.36547	93.60610	110.60924	16.99742

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

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### Criterion 1 - Curricular Aspects

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#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

Yogoda Satsanga Palpara Mahavidyalaya is a unique learning center dedicated to education with a distinctive approach, fostering knowledge across fields through hard work and a positive outlook. The Internal Quality Assurance Cell (IQAC) sets the strategic framework for the Choice Based Credit System (CBCS) curriculum, through regular monitoring of the teaching-learning process, learning assessment as a regular practice tending to result in outcome based education.

Active involvement of faculty members in the capacity as the members of the Board of Studies (BoS) for subjects like Philosophy and Computer Science, contributing significantly to curriculum planning and development. Departments align annual plans with the University Curriculum, utilizing participatory and innovative teaching methods like seminars, group discussion, question-answer session, problem solving approach etc.. The library provides essential resources, while the Principal, IQAC and Academic Sub-Committee ensure systematic syllabus transaction for educational progress of the learners in an effective manner.

**Designing of Prospectus and Timetable:** The design and development of the Prospectus and central Timetable for the College are undertaken by the Admission Sub-Committee and Timetable Sub-Committee. These Sub-committees collaborate to ensure the creation of comprehensive documents containing all pertinent information related to class details and curriculum delivery.

**Academic Calendar and Plan:** Our Institution formulates an Academic Calendar covering the semesters aligned with the schedule provided by the affiliating university on a semesterwise. This planning is carried out on an annual or semester basis, illustrating details of curriculum-based activities. This includes information such as the tentative number of classes per module, dates of internal or final examinations and other academic activities like lectures, seminars and various additional engagements.

**Evaluation Format:** Various Departments adhere to the specific evaluation formats provided by their respective Board of Studies (BoS) and the records are systematically preserved in a centralized manner.

**Innovative Teaching Mechanisms:** Innovative teaching methods, including Information and Communication Technologies (ICTs) like PowerPoint presentations, participative learning and online classes via platforms such as G-Suite, conference calls and video calls are implemented. These approaches, including group discussions, quizzes, debates, student seminars and educational tours enhance the learning experience, and helped especially during the pandemic.

**Introduction of E-Learning Platform:** The Institution has incorporated an e-learning platform,



specifically YouTube Channels, to empower teachers in transmitting knowledge. This involves the creation of online teaching-learning materials or e-modules.

**Academic Resource Bank and Learning Management System (LMS):** Teachers compile study materials and references, subsequently uploading them on the College LMS Portal. The integration of a Learning Management System (LMS) during the pandemic proved instrumental, enabling teachers to maintain all study materials and records online for the convenience and benefit of the students.

**Special/ Extension Lectures/ Seminars related to Curriculum:** Special lectures delivered by academic experts from various institutions, along with seminars, provide students with a diverse and effective academic orientation for their learning progress and refinement.

**Inter-Departmental Faculty Exchange Programme:** This program not only enriches students intellectually but also ensures academic flexibility. Departments such as Computer Science, Physics, Mathematics, Bengali, Philosophy, Political Science have extended inter-departmental faculty exchange services/ programs.

**Compilation of Question Banks:** Faculty members across all Departments have prepared Question Banks for both Honours and General students, providing them with opportunities for practice before examinations. Additionally, the College Library preserves the Syllabus of the previous years examination questions for reference.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 30

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### Other Upload Files

1	<a href="#">View Document</a>
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#### 1.2.2

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 52.25

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1810	1030	698	826	799

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

## Response:

- **Professional Ethics and Gender Values:** Our College distinguishes itself by upholding professional ethics and gender values. Undergraduate courses like Philosophy, English, and Political Science explore ethical dimensions such as Ethics, Corruption, Gender and Ethics in Public Administration. The National Service Scheme (NSS) arranges programs focusing on enhancing students' health and nutrition. The Internal Quality Assurance Cell (IQAC) and the Political Science Department jointly conduct seminars on Intellectual Property Rights, emphasizing the significance of professional ethics in Research and Academia. The NSS, along with the Women's Cell/ Anti-Sexual Harassment Cell, actively addresses women and child-related issues, offering self-defense programs and certificate courses. Collaborative efforts from the Department of Bengali, NSS, Internal Complaint Committee Cell, Gender Cell and IQAC lead to consistent programs on 'Gender Sensitization and Empowerment', featuring external academicians, legal experts, psychologists, NGO representatives, teachers and students. Recognizing the contributions of women in maintaining a clean and safe College Environment, International Women's Day is celebrated annually with grace. The College remains steadfast in promoting an annual action plan for Gender Sensitization, ensuring an ongoing commitment to cultivating a gender-sensitive atmosphere.
- **Human Values:** Departments like Political Science, Education and Philosophy actively impart essential human values to students. Commemorating significant national and international events fosters a sense of national integration, communal harmony and inclusivity among students and staff. The National Service Scheme (NSS), in collaboration with Philosophy and Political Science Departments, is committed to promote human values both on and off-campus. Through diverse initiatives, they collectively strive for the progress of human values, emphasizing their crucial role in the holistic development of individuals and society.
- **Environment and Sustainability:** The subject of Environment and Sustainability is integrated into the core, SEC (Skill Enhancement Course) and GE (Generic Elective) courses across various Disciplines such as Botany, Geography, Zoology, Economics, Political Science, Physics, Chemistry and Environmental Science. Students are educated on topics including Ecology, Biodiversity, Sustainable Development, Vermicomposting, Renewable Energy, Green Chemistry, Global Warming and Human Rights to raise awareness about environmental issues and ethical considerations. The College demonstrates a wholehearted commitment to maintain an eco-friendly environment and promoting sustainability. This is evident through initiatives like preserving large trees on campus, caring for bird nests, cultivating a kitchen garden and establishing a medicinal/herbal plant garden. These efforts underscore the College's dedication to uphold the core value of environmental consciousness and sustainability with sincerity. The National Service Scheme (NSS) actively contributes to this cause by organizing cleanliness drives, tree plantation activities, celebrating World Environment Day and conducting awareness programs and seminars on the importance of water conservation and the hazards of plastic usage. Specialized seminars on Biodiversity and Environmental Issues are also a part of the College's initiatives. The Institution has implemented environmental friendly practices, including a chemical waste pit and segregated waste bins. The NSS further promotes energy conservation by putting up posters advocating for the responsible use of lights and fans in empty classrooms, encouraging recycling and paper reuse, discouraging the use of plastic.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 56.42

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 1068

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 60.04

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
937	780	842	1024	975

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1444	1444	1444	1630	1630

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 41.02

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
293	230	281	353	319

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
688	688	688	767	767

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 23.96

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

## **Response:**

Yogoda Satsanga Palpara Mahavidyalaya tries to improve the learning experience of students and make it more effective by adopting various student centric methods like experiential learning, participative learning and problem-solving methodologies.

### **Experiential Learning:**

- **Study Tours:** Many Departments conduct one-day field trips, study tours, long excursions, industrial visits and historical place visits as a part of their curriculum.
- **Class Assignments and Project Writing:** Students take part in intra-Departmental project works and class assignments on a regular basis.
- Laboratory demonstrations other than practical classes are done in some subjects.

### **Participative Learning:**

- **Workshops:** All the Departments organize workshops / training programs either in online mode or in offline mode or in blended mode. This exposure enlightens the students with new ideas and helps them to develop new skills to handle real-life situations.
- **School Internship:** It comprises six months internship in the practicing schools for B.Ed. trainees where the trainees perform the duties like a regular teacher alongwith doing their practice teaching activities. It enhances the participative spirit of the teacher trainees to make them prospective, skilled and effective teachers in future.
- Lecture cum Discussion method is adopted in the teaching-learning process.
- Departmental Seminars, Quiz Contests and Poster Presentations are organized as a regular practice.
- Active participation of students in extra and co-curricular activities, in rallies and campaigns organized by the College to aware the people of local community on the emerging social issues and trends like literacy, gender equity, health awareness, cleanliness, digital literacy etc. Besides, tree plantation, herbal/medicinal plant garden, kitchen garden, gymnasium activities and yoga exercises enhance the active participation of the students in the activities leading to their holistic development.
- The students are encouraged to organise events like Freshers' Welcome, Social Function-cum-Cultural Programmes, Annual Sports Meet in every academic session to explore their innate potentialities and creative talents, Teacher's Day Celebration etc. in the College.
- Active participation of students in various District Level Programmes like District Student Youth Science Fair, Youth Parliament on a regular basis which develops their scientific temper and leadership qualities.
- Reflection of the articles and writings of the students on various issues and concerns through their Departmental Wall Magazines accelerates their participatory nature in creative perspective for their holistic development.

### **Problem Solving Strategies:**

- In order to develop the skills of the students, some add-on courses on IT and Soft Skill Training, Skill Development and Career Opportunities are organized.
- Science Departments organise training sessions on certain subject-specific softwares like



MATLAB, Python, Chemdraw, etc.

**ICT-enabled Teaching:** The teachers use state-of-the-art teaching aids like charts, models and ICT-based tools like power-point presentations, online audio-video resources etc.

The students are encouraged to use the following online resources:

- The College Library has access to many e-journals and e-books which can be retrieved on <https://nlist.inflibnet.ac.in> and National Digital Library (NDL).
- D-Space is used for e-library and institutional repositories.
- The College provides a Learning Management System (LMS) (<https://yspm.oncloud.in.net>).
- The College has a fully automated library (KOHA) where students can easily access books and journals.
- Students can use social media platforms like WhatsApp groups to get in touch with the teachers to clear any doubt beyond college hours.
- The students are encouraged to follow the various available online resources on E-Gyankosh and E-PGPathshala platforms and Shodhganga repository.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 85.64

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
90	83	83	83	44

<b>File Description</b>	<b>Document</b>
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.4.2

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 60.37

### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
52	42	40	40	24

<b>File Description</b>	<b>Document</b>
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

Yogoda Satsanga Palpara Mahavidyalaya maintains a transparent, effective mechanism that is efficient in handling issues pertaining to internal and external examinations and ensures the timely completion of internal examinations by all Departments in a methodical manner.

- The College stringently adheres to the guidelines and regulations mandated by the affiliated Vidyasagar University for conducting examinations.
- To oversee and manage the teaching-learning process and other examination-related procedures, the Governing Body of the College has established an Academic Committee and an Examination Committee.
- The Academic Committee prepares an Academic Calendar in accordance with Vidyasagar University's directives, which serves as a guiding framework for all Departments.
- Additionally, at the Examination Committee meeting, the Committee prepares the schedules of internal examination and evaluation based on the Academic Calendar. Resolutions made during these meetings are communicated to the respective Departmental Heads.
- Departments identify the students meeting the criterion of having an attendance record of 75% or above, and deem them eligible to appear for the examinations. Subsequently, the Heads of the Departments, in consultation with faculty members, determine examination dates and notify students of the same in class, as well as through notices posted on the Departmental Notice Board. Concurrently, the Heads of the Departments instruct the teachers to set questions for each paper or unit for the current semester.
- Students who are unable to appear for the internal examinations for legitimate reasons have the provision of taking another test. Marks are distributed to students for review so that final sessional grades can be validated.
- In the event of any discrepancies in the internal examination questions (i.e., insufficient data, table or wrong options in the Multiple-Choice Question (MCQ), students may report it to the respective Head of the Department who resolves the issue by either declaring the question invalid, or replacing it with another question of equal weight. Thus, the examination is held and the answer scripts are evaluated by the faculty members.
- Group Discussions, Field Visits/Field Work, Students' Seminars, Quiz Competitions, Assignments, Surprise Tests and Projects may all contribute to a student's final grade.
- Students whose performance in the internal examinations necessitate additional support, are provided remedial classes by the Departments based on the student's areas of weakness.
- During the lockdown (Covid-19 period), examination notices were disseminated to students via WhatsApp groups and examinations were conducted online.
- The College maintains an effective grievance redressal mechanism, wherein students may raise concerns about any academic subject or the examination itself by accessing the Grievance Portal (<https://yspmahavidyalaya.in/grievance/> ) from the College website. In case any concerns are raised, the Examination Committee convenes to resolve them.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

## 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

### **Response:**

Program Outcomes (POs) are broad statements that reflect the professional successes that the program wants to achieve. POs include a wide range of interconnected information, talents and personality traits that students must learn before graduating and they must be completed by end of the program. Course Outcomes (COs) describe the essential and enduring disciplinary knowledge, competencies and topic knowledge that students should have after completing a course.

The teaching and learning process adheres to the principles of outcome-based education. The goals of outcome-based education place a strong emphasis on outcomes, such as Course Outcomes (COs) and Program Outcomes (POs). The Department presenting the appropriate program involves all pertinent stakeholders in order to generate the outcomes. The relevant Departments create the Programme Outcomes based on their individual program scope, vision and mission. Once a consensus has been reached, the goals are made public in a number of ways.

- The College website clearly state the goals of the various courses offered and the specific learning outcomes that are expected from each course, such as Programme Outcomes (POs) and Course Outcomes (COs). This is done to inform all stakeholders, especially students, about the courses as per the curriculum developed by our affiliating body adopted for its transaction.
- To help students understand the program and course objectives, the Admission Committee plays a very important role in making them aware of the learning outcomes so that students can make the right decision in choosing the right courses according to their interests.
- The curriculum and course outcomes are emphasized at the outset of each Department's induction program. Each Department has printed copies of the syllabus and learning outcomes.
- The Programme Outcomes (POs) and Course Outcomes (COs) also discusses in the faculty and parent teacher meetings. The learning outcomes are examined in departmental meetings, as well as when each paper is completed.
- Faculty Induction Program (FIP) is also organized to help students and faculties to understand the Choice Based Credit System (CBCS) and its modifications for the B.A./B.Sc. Honours and General Courses. Further, the summary of the programme and course objectives are also discussed in the classes to make the students aware of the modifications to the courses. However, the introduction of outcome-based education enriched the CBCS curricula and the courses are reinforced with desirable outcomes. Outcome-based education also assists students in achieving higher order learning levels and developing the many abilities required for each subject. It improves the courses offered in each programme, provides teachers with knowledge and skills, empowers students with realistic program outcomes. It fosters an optimistic mindset among learners in their future endeavours.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The College is dedicated to the scholastic and co-scholastic participation of every student, inside and outside of the classroom. The College's goal is to intentionally increase students' ideas, innovation and critical thinking. Aside from that, the College seeks to instill the values of a healthy work culture, serious effort, teamwork, professional ethics and independence. Moreover, an Academic Calendar developed centrally based on Vidyasagar University criteria and a Teaching Plan developed at the Departmental level ensure that lectures/classes are directed towards the achievement of Course Outcomes and that the syllabus is completed on time. In order to assess the Programme Outcomes reached by each student, the faculty assigns homework to students, conducts internal tests, viva voce, surprise tests and so on. However, the following three factors serve as the primary measures of attainment:

1. College take examinations in accordance with the semester schedule developed by Vidyasagar University and the Institution evaluates Programme Outcomes based on the course attainment level specified by the programme.
2. In accordance with the CBCS curriculum, the College performs internal assessments in each semester. Both the marks obtain by the students of each Departments through Continuous Internal Assessment (CIA), which is conducted through class tests of 10 marks and the points earned for regular class attendance (CA) contains 5 marks, are added to their final examination scores.
3. It is assessed by bringing in experts who have been appointed by the University to assess each student through University Practical Examinations, Viva-Voce and evaluation of the Practical Files.

Every semester, an examination of the course results is conducted to determine the proportion of students who passed in each category of the Cumulative Grade Point Average (CGPA) attained. This serves as a useful indicator for assessing PO and CO attainment.

Another key indicator of attainment for POs and COs is students' smooth passage to higher education in India. The Departments also keep some information of former students who go on for their further studies or work. Also, the Placement Cell organises recruitment events on campus, when students are chosen and placed in reputed industries. The Placement Cell arranges career advising for students, who also pursue internships. Their accomplishments in off-campus placements and internships are further evidence of their learning objectives.

Another indirect way to measure the completion of a course is to use student feedback reports that are

collected after the course is over. Teachers receive 20 marks for their assessments. According to the teacher's comments, an average score is determined. 20% of the indirect method score and 80% of the direct method score are combined to determine the attainment level score for each course.

Additionally, the Grievance Redressal System (<https://yspmahavidyalaya.in/grievance/> ) and Feedback Mechanism ([https://yspmahavidyalaya.in/feedback\\_system/](https://yspmahavidyalaya.in/feedback_system/)) also place a strong emphasis on curriculum delivery, providing students with access to facilities and resolving any issues or grievances at Academic Committee meetings.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 84.03

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
390	507	501	489	417

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
441	639	558	614	490

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<p><b>2.7.1</b></p> <p><b>Online student satisfaction survey regarding teaching learning process</b></p> <p><b>Response: 3.97</b></p>	
<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 5.52

#### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
2.9	0	0	1.25	1.37

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Our Institution has developed an environment of innovations through its Research Cell and through its different policies. The initiatives mentioned below have been undertaken to develop and transfer knowledge.

The faculties of our College are motivated by the 360 Degree Performance Appraisal System to develop their research skills and to ensure their professional development through participation in Seminars, Webinars, Conferences & Workshops.

**IKS:** The College in order to focus on comprehensive well-being, moral conducts and the interlinks of knowledge, to study the principles of Indian Knowledge System, the unique perspective of the ethical values conducted a number of Webinars, Seminars, Workshops and Certificate Courses and also IKS is included cutting across the subjects like History, Sanskrit, Political Science, Philosophy



and Bengali. These are taught in the Honours & General courses for multi-disciplinary interpretation of knowledge with having knowledge of IKS.

**Research & Publications:** The Institution established an ecosystem for enhancing knowledge, its creation & transfer to encourage the faculties, students and scholars. The Institution consists of a Research Cell with the purpose to facilitate research activities leading to Ph.D. in various subjects for which the inspection for opening Ph.D. in Bengali, Education and Philosophy was done on 20th December, .2023 by Vidyasagar University which is yet to be intimated to our College by the University Authority. The faculties are inspired to apply for various projects like UGC, DBT, for Research Seed Money grants etc. Newsletter has been published by our College for every academic session. Students are also inspired to prepare Wall Magazine.

**IPR:** In our Institution a good number of Seminars/Webinars based on IPR were conducted during the last 5 years and IPR is also included in the syllabus of Philosophy and thus it has been taught in the classes widening the entire knowledge system, like to acquire knowledges on IPR and its importance.

**Entrepreneurship Cell:** Online interactive session on start up planning has been organized in our Institution by Institution's Innovation Council (IIC) in collaboration with IQAC.

**Collaborative Workshops/ Seminars etc:** A number of collaborative Seminars/Webinars/Workshops/Certificate Courses have been conducted within last 5 years in our Institution by various departments in collaboration with other Institutions/Organisations/Council etc. like skill development programme and career counseling with Anudip Foundation, workshop on Mushroom Cultivation and Vermicomposting with WBCADC, Tamluk etc. resulting in exchange of knowledge and basics among two or more Institutions or Organisations, encouraging collaboration between different departments and disciplines.

**Field Survey/Excursion:** Some of the Departments of our College conducted Excursion/Field Survey etc. like Geography, Education, Zoology, Botany and Physiology which involves data collection, practical knowledge gaining and analysis.

**Industrial Visit:** From our Institution Department of Chemistry conducted an Industrial Visit which to provide opportunity to the students for experiencing the actual workstation, machines, chemicals, manufacturing system, assembly lines, to interact with highly experienced personnel, procedures and to create an interaction between the students and live working factory.

**Collaborative Research Work:** During last five years some of the Research Papers from our Institution have been published in collaboration with other Institution like being published in Journal of Social Science and Human Research.

**Outcome:** These features enables to create an Ecosystem of Innovation, develop research ideas and concepts, continuously nurture the ecosystem for a long period of time, supports workability for changing trends thus securing its sustainability.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response:** 54

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
35	04	07	03	05

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.3 Research Publications and Awards

### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.6

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
19	11	8	5	6

<b>File Description</b>	<b>Document</b>
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.21

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	2	3	2	4

<b>File Description</b>	<b>Document</b>
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

The College has organized various programs and events in order to encourage students to play a crucial role in nation building, come forward and work in rural areas. The following are the extension activities that the College has organised in last five years:

The Social Involvement Programme (SIP) Committee in collaboration with IQAC of the Institution organised a 4-Day Awareness Programme on the "Importance and Conservation of Fresh Water" from 21st to 24th February, 2023. The volunteers focused on recycling water, using the available water from the surrounding ponds instead of ground water to do menial household chores, how to maintain good hygiene practices while still saving water, etc.

The Social Involvement Programme (SIP) Committee organised an "Awareness Programme on Adenovirus" dated 29th March, 2023. With the rise in cases of Adenovirus throughout the State, children have been affected immensely, resulting in fatal consequences.

National Service Scheme (NSS) in collaboration with the Social Involvement Programme (SIP) Committee and IQAC of the College organized a Free Eye Check-up Camp on 25.04.2023.

The SIP Committee organised a 2-Day Awareness Programme on "Women's Health" on 16th and 17th May, 2023 which aimed to empower women to take charge of their well-being and emphasized the importance of early detection and prevention of various health conditions.

A student orientation programme was held in the Chistipur Adarsha Primary School, Yogoda Satsanga Palpara Vidyalaya (H.S.), Yogoda Satsanga Palpara Balika Vidyalaya by the Department of Sanskrit and SIP Committee of the College on 30/06/2023. The purpose of this programme was to inspire the present generation towards the Indian Culture and Sanskrit Language.

In order to promote the energy of the youth, a two-day long knock-out Cricket Tournament on 02.06.2023 and 03.06.2023 organized among eight teams from adjacent areas with more than 100 players by SIP Committee in collaboration with Sports Committee.

The Alumni Association of the College also stands with the local people whenever the need arises. During the flood in September, 2021, they distributed food, clothes and medicine to the masses at Palpara through Flood Relief Camp. Alumni Association has also organised a Seminar on "Women's Safety" in Amarshi Ragonath High School, Amarshi, Purba Medinipur.

The Volunteers of NSS Unit played a significant role to cope up with the Covid-19 pandemic in various ways in local area. They have distributed Masks and Sanitizers in order to prevent the spreading of CORONA virus among the people.

The programs have had many impacts on Stakeholders and Society.

1. Students have gained ideas to organize programs while maintaining social distancing in groups.
2. They also learned how to use their skills and abilities to help and stand with the society at the

time of need.

3. They have also spread the message about the importance of hygiene in our health and daily life, importance of wearing mask and maintaining social distancing.
4. By organising various programs, the students spread the various advisories issued by the government, encouraged the people to take vaccine.
5. The programs also taught the students to use the technology at the time of need from the comfort of their home.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

The Alumni, SIP and NSS committees of College has organized many extension activities for the welfare of local people in the adjacent area. These kinds of programs not only encourage the faculty and students of the College to empathize with the real problems faced by the rural area and sensitize them towards various social issues but also motivate the general masses to stand together with each other in time of need.

The following are the programs for which the College has got recognition from the Office of the Block Development Officer, Patashpur - I Development Block, Amarshi, Purba Medinipur in different times:

1. The NSS units of College organized “Thalassemia Blood Testing Camp” for medical support and health awareness among the villagers and an “Adopted Village Programme” for distributing of books and necessary stationaries for learning to the children living in Palpara, Purba Medinipur for the Session 2018-19 and 2019-20.
2. The Alumni Association of Yogoda Satsanga Palpara Mahavidyalaya organized a Welfare Service for distributing dry foods and medicines after storm “Yaas” to the people living in Digha, Tanguria, Bhagabanpur, Purba Medinipur for which they got appreciation for their selfless service for the Session 2020-21 and 2021-22.
3. The Alumni Association organized a Social Beneficial Program in the Session 2022-23 for the distribution of plants at Amgachhia, Lachhmichak, Paschim and arrange a Seminar on Social Awareness Program at Amarshi Raghunath High School, Purba Medinipur. NSS Units and SIP Committee of the College also organized few Health Camps like “Blood Donation Camp”, “Free Eye Check-up Camp” for extending generous services and medical support to the villagers living at Palpara, Purba Medinipur.

The College also encourages faculty members to participate in different extension activities for self-

development and overall development of the Institutions.

1. Prof. (Dr.) Pradipta Kumar Mishra, Principal Yogoda Satsanga Palpara Mahavidyalaya is presented with a Certificate of Appreciation in category “SPECIAL PRINCIPAL RECOGNITION AWARD” in recognition of his continuing Excellence in Teaching at Education Excellence Award Conference 2022. Similarly Odisha Rajiv Gandhi Students’ Forum has felicitated our Hon’ble Principal, Prof. (Dr.) Pradipta Kumar Mishra with prestigious “Rajiv Gandhi Sikshya Sammana-2023” for his extraordinary and dedicated work in the field of education in Odisha State and West Bengal. And Sisksha Gourav Samman Award for his contribution towards the field of education, teacher education, curriculum planning and development in Higher Education Institutions in Odisha and West Bengal.
2. Mr. Bhupen Mandal, Assistant Professor in the Department of Sanskrit is conferred with “Dr. MURARIMOHON VEDANTADI TIRTHASASTRI MEMORIAL AWARD” by Indian Institute of Oriental Heritage in recognition of his meritorious services, research and development in Oriental Shastras.
3. Dr. Aminur Rahaman, Assistant Professor in the Department of Physics has been awarded a Best Poster Prize from "Journal of Materials Chemistry A" at Interdisciplinary Topics in Materials Science (ITAM-2021).
4. Our student Ananya Chandra has secured 3rd position for her performance in district level Youth Parliament Extempore speech held at Nimtouri Smriti Soudha for the year 2019-2020.
5. One of our students Kartic Ghosh from Philosophy and Miraj Sahil Bag from Geography have secured Gold medal and Silver medal respectively for B.A and B.Sc. Examination in 2019 and 2021 respectively.

Such recognitions and awards to faculty members of College boost the confidence and encourage other stakeholders of the College and helps in overall development of the Institution.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 45

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
24	06	07	06	02

<b>File Description</b>	<b>Document</b>
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 11

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

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### 4.1 Physical Facilities

#### 4.1.1

**The Institution has adequate infrastructure and other facilities for,**

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

**Response:**

Our Institution possesses sufficient infrastructure and physical amenities to support effective teaching and learning. Our campus is situated on a plot area of 29,276.78 square meters, with the built up area 8,943.16 square meters, which is designed to be fully eco-friendly with a lush green environment. It features a well-maintained Administrative Building, classrooms, laboratories, smart classrooms, a library, seminar hall, ICT-enabled classrooms and separate common rooms for boys and girls with indoor game facilities.

The College ensures an optimal level of infrastructural and physical facilities for teaching-learning:

- The entire College Campus is equipped with Wi-Fi facilities for students and teachers. There are 35 Wi-Fi-enabled, well-furnished classrooms with reliable electricity supply, over a thousand benches for students, high-quality large whiteboards and blackboards and other essential materials for effective knowledge dissemination. Among the classrooms, eight are ICT-enabled and designed as smart classrooms.
- The College ensures a high standard of infrastructure and physical facilities to facilitate teaching and learning. The campus is equipped with well-ventilated classrooms and fully-equipped laboratories.
- In our Institution, three conference and seminar halls equipped with audio-visual facilities, cordless microphones, collar microphones alongwith public address system.
- Smart classrooms are also featured, one with a smart board and Wi-Fi connectivity and with software capabilities.
- The College Library is well-stocked with 31,678 books, over 6,000 online journals through N-LIST software.
- There are computer and internet facilities available for academic, administrative and official purposes, contributing to a Wi-Fi-enabled or Smart Campus.
- The Cultural Committee of our Institution looks after the various cultural activities to be performed during Freshers' Welcome, Teachers' Day, organizing quizzes and debate competitions in the College Campus.
- Wall magazine is maintained by Departments where students contribute their write-ups and drawings, which in turn highlight their talents.
- Outdoor amenities include a playground with game facilities.
- The campus is environmentally conscious with 20 KW solar power panels for renewable energy



and a 1200-watt generator to ensure uninterrupted teaching and learning.

- Divyang toilet, wheelchairs and ramps are provided for differently abled students.
- The Campus is under constant surveillance with 75 CCTV cameras placed strategically for over all monitoring, with a display in the Principal's Office.
- The College provides reserved parking spaces both within the College Parking Lot and adjacent to the premises.
- It has authorized subscriptions for Google Meet to facilitate online events, meetings and classes, with dedicated YouTube channels for recording and transmission.
- Health-related facilities include a Medical Unit and for ongoing monitoring of students' health checkup.
- A Psychological Cell is available to support psychological well-being, along with a Gymnasium and Yoga Centre to ensure physical fitness.
- The College incorporates a Rainwater Harvesting System for water conservation.
- Kitchen Garden and Herbal/Medicinal Plant Garden are also available in our Institution.
- The College also features and serves as a habitat for birds, dogs and fishes, along with a Butterfly Garden for Zoological field-study and recreation.
- Accommodation facilities are provided through two hostels, one for boys and another for girls.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 59.54

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
45.09444	10.3	79.16121	87.82584	3.23087

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

#### Response:

Our Institution has a dedicated two storied building for its Central Library named as Yogoda Satsanga Palpara Mahavidyalaya Central Library (YSPMCL). It holds a resourceful collection comprising of latest and syllabus Oriented Books as well as Reference Books. The Ground Floor (GF) of the Library has a Reading Room for all, "Periodical Display Section" where magazines and periodicals are displayed in a slanting stack, Newspaper Display Desk. There is a Property Counter for keeping personal belongings. The Reading Room provides a perfect ambience for self-study. In the First Floor (FF), there are Under Graduate Lending Section, Stack Area, Reprography and Printing section, Internet Section and Librarian's Chamber. Inside the stack room, the books are arranged according to Dewey Decimal Classification (DDC) scheme. Proper stack guides and bay guides have been provided so that the user does not feel lost amidst many books on various subjects.

Library is automated using ILMS Koha software (Version 20.11) which was installed and cloud hosted in 2021. Recently the software has been upgraded to Version 23.05.05. The entire library collection is entered into the database and bar-coding of the library books was completed by the Session 2021-22. Automated circulation services were introduced from the Session 2021-22. Issuance of Library Clearance Certificate from Koha, at the end of the even semester examination, were introduced from the Session 2022-23. Daily circulation statistics reports are generated from Koha. The entire library is under CCTV surveillance. Library is enabled with LAN, Internet connectivity and Wi-Fi system.

The College is a member of the N-LIST programme, a college component of e-ShodhShindhu Consortium since 2014 to provide access to e-journals and e-books. Apart from it, link of open access e-journals, e- books and other resources are listed in College website for greater use of students and faculty members.

Library follows Open Access System. Stock verification of Central and Seminar Libraries are done

regularly. Our library also provides reprographic service for benefit of students at subsidized rates. Web-OPAC services are available which allows members to search library catalogue beyond College Campus at anytime, anywhere. The library provides career-oriented study materials and showcases special collection on Bankim Learning Corner (BLC), Local History Collection (LHC), Career Advancement and Placement Section (CAPS) etc.

Library Orientation Programmes are conducted regularly to guide the users properly so that the right book reaches the right user at the right time. Library organizes Book Fair within the College campus to promote reading habits among the students.

The Library Sub-committee acts as an advisory body and helps in decision making regarding collection development and quality enhancement of library services. The library staff are always available at the circulation desk, reading section and reference section. They carry on their duties with dedication to provide better services to members.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

#### **Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

#### **Response:**

Yogoda Satsanga Palpara Mahavidyalaya, consistently focused for best practices on IT infrastructure and its application development for academic as well as administrative support. Institution has adequate and the latest IT infrastructure. IT facilities have been upgraded and updated continuously as per requirements and changing technology with respect to time. Also, new IT equipments have been purchased as per the requirements. Our College allocates 5%-8% of the annual budget for expansion and maintenance of IT facilities in the Campus. The entire Institution is Wi-Fi enabled with necessary firewalls and computer labs are connected through LAN with internet facilities.

- The Campus has been enabled with internet service of 100 Mbps bandwidth for 24×7, 365 days, support, providing anytime and anywhere access to knowledge and learning resources, keeping in mind with demand from stakeholders like students, faculty members, alumni etc.
- A significant number of computers have been purchased and installed to improve the IT facilities on the demand of students and faculties in last 5 years.

- The College website is maintained and updated regularly by a dedicated committee so that the stakeholders can access information, notice and circulars seamlessly.
- All the modules related to admission, examination, accounts are supported by high-speed internet facilities.
- CCTV cameras (in the Session 2019-20) are installed for surveillance inside the whole Campus, supported by Wi-Fi and LAN connectivity and number of CCTV cameras have been increased to 75 (in the Session 2022-23).
- Computers, Central Water Purifiers, LCD Projectors, Smart Class Rooms and CCTV, Laptops, ACs are maintained/upgraded based on Annual Maintenance Contract (AMC).
- College provides an online Feedback mechanism for stakeholders like students, teachers, alumni and employers.
- College has 360 Degree Performance Appraisal System (PAS).
- College has an entry in service portal for competitive examinations.
- College has already started the work for ERP portal for students' support and service, a transparent stand alone online admission portal.
- The College purchased one domain (yspm.edu.in) and software for maintaining academic and administrative facilities.
- The Institution has eight access point with eleven Wi-Fi routers with high configuration and Wi-Fi network facilities deployed across the whole campus.
- Computers of Accounts Section of the College are supported by a LAN under ERP modules system maintained by Infotech Lab.
- Initiation of automated circulation services, introduction of bar coded library cards for students and faculty members of the College and issuance of Library Clearance Certificate from Koha version 20.11.
- Provision of Web-OPAC services in other words, searching of library catalogue at anytime from anywhere through cloud hosting of KOHA is in effect since 2021.
- Implementation of ERP/MIS/e-Governance have been implemented in the year 2023-24. Bulk Transactional SMS, Bulk e-Mail Service, Financial Accounting System, HR Management System, Document & Notice Management System, Inventory/Store Management System, Library Management System, Academic Curriculum and Progression, e-Teaching and Learning Management System (eTLMS), Alumni Management System etc. integrated with the ERP/MIS/e-Governance software for complete digitalization.
- Total IT facilities provided by the Institution are prescribed in the associated templates.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3.2

#### Student – Computer ratio (Data for the latest completed academic year)

**Response:** 14.23

#### 4.3.2.1 Number of computers available for students usage during the latest completed academic

year:

Response: 133

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

Response: 6.27

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
10.89	5.11	2.39	3.12	2.26

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 76.8

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1793	1866	1436	1158	1336

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** D. 1 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 45.72

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1113	1112	951	632	710

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 33.43

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
240	202	88	201	178

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
434	638	558	613	476



<b>File Description</b>	<b>Document</b>
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 7.43

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
59	18	04	11	20

<b>File Description</b>	<b>Document</b>
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 1**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 2**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	2	2	2

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

#### **Response:**

The Alumni Association of Yogoda Satsanga Palpara Mahavidyalaya was established on January 14, 2022, with the name "YOGODA SATSANGA PALPARA MAHAVIDYALAYA ALUMNI ASSOCIATION (YSPMAA)". On 31st March, 2023, the Association was officially registered under the West Bengal Societies Registration Act of 1961. Alumni are vital stakeholders in the College and their good presence can have a substantial impact on the Institution's growth. The alumni have made major contributions to the advancement of their alma mater in recent years, as listed below. Alumni play a significant role in encouraging College freshmen and fostering a lifelong link with the Campus.

Alumni play a vital role in inspiring new College Students and forming long-lasting bonds with the Institution. The College's Alumni Association has been actively involved in promoting the College's academic and cultural atmosphere, as well as the HEI's initiatives in co-curricular and extension programmes and institutional social responsibility.

**Mission:** The Association aims to connect alumni members for personal and professional support. The association aims to keep alumni connected with their alma mater.

#### **AIMS & OBJECTIVES:-**

- 1.To provide support to the growth of the alma mater either individually or through institutional arrangements.
2. To encourage, foster and promote close relations among the Alumni themselves.
- 3.To promote sustained sense of belongingness among the Alumni by being in regular contact with them.
- 4.To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni.
- 5.To help the underprivileged and needy students of all communities for the continuance of their studies.
- 6.To organize activities and programmes like seminars, workshops, conferences and discussions on issues having educational significance for promotion and transmission of knowledge.
- 7.To promote academic, cultural and literary advancement among its members.
- 8.To keep themselves engaged with assistance in organizing philanthropic activities, games and sports meets by the alma mater.
- 9.To publish Souvenirs, Magazines and Bulletins on the eve of the observation of the days of

importance of the alma mater.

10. To take all appropriate initiatives to achieve the above stated aims and objectives.

**Membership:** Any student who has successfully completed any degree or credential from the College instantly becomes a Life Member of the Association. On the proposal of the Bye-Law of the Association, it may elect an Honorary Member from within the Institution or Association to promote its interests. The alumni association collects Rs.1000/- as an alumni association Life membership fee and Rs. 100/- as normal membership fee.

**Activities:**

Yogoda Satsanga Palpara Mahavidyalaya's Alumni Association has been taken several philanthropic/welfare activities like distribution of dry food and medicine after storm Yaas at Digha; distribution of clothes at Palpara, Purba Medinipur; distribution of food and medicine at Tanguria, Purba Medinipur; distribution of plants at Amgachhia, Purba Medinipur; seminar on Social Awareness Programme at Amarshi Raghunath High School, Purba Medinipur.

Our Alumni members use this platform to maintain connections with the Institution and each other, as well as to build a strong global network that benefits the Institution's reputation.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

---

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### **Response:**

#### **Vision:**

To make this Institution a 'Centre of Excellence' by equipping all students with requisite knowledge, basic indigenous values and 21st century skills in an inclusive setup for their personal fulfilment and social contribution.

#### **Mission:**

- Equipping students with appropriate knowledge to cope with realities of life at the local, national and global level.
- Produce sincere students demonstrating knowledge, positive attitude and skills in an integrated manner.
- Preparing students for the service of mankind with a sense of social responsibility.
- Empowering teachers to contribute their best for enabling students to acquire graduate attributes.
- To support all students to achieve programme outcomes to their potential.
- To design and implement learner-friendly and students-centric programmes.
- To provide infrastructure and facilities for facilitating ICT enabled learning.
- To inculcate moral and spiritual values among all stake holders through Kriya Yoga.
- To promote experiential learning through flexible curricular and assessment practices.

#### **Governing Body:**

Governing Body is the supreme policy making body of the College. All the College maintaining policies, strategies and plans are normally done by the Governing Body/ Administrator. The Heads of the Teaching Departments are appointed by the Principal after approval by the Governing Body. All the statutory and non-statutory committees are formed by the Principal after approval by the Governing Body.

#### **IQAC:**

IQAC is formed by the G.B. as per the guidelines prescribed by NAAC from time to time. IQAC Coordinator conducts the meeting and takes decisions regarding initiatives to be taken for academic development and related activities. The resolutions are forwarded to G.B. whenever necessary for implementation. IQAC monitors teachers' CAS related issues to help them improve their qualities, which in turn benefits the College.

## **The Statutory Bodies of the College:**

As per the statute of Vidyasagar University, the College has some Statutory Bodies. These are as follows:

- The Governing Body
- Academic Sub-Committee
- Finance Sub-Committee
- Purchase Sub-Committee
- Building Sub-Committee
- Teachers' Council
- Equal Opportunity Cell
- Internal Committee for Students with Disabilities
- Student Grievance Redressal Committee (SGRC)
- Internal Complaint Committee (ICC)

Apart from this, the College has formed different sub-committees for smooth transaction of the Institution in academic, administrative and financial perspective.

## **Major Strategies for Decentralization and Participative Management:**

To fulfil the fundamental purposes of NEP 2020, our College is planning to reform its policies & implement them through future strategies for decentralization and participative management:

- Organizing the regular Departmental meetings by the HOD.
- Organizing the regular meeting of Various Sub-Committees like the Academic Sub-Committee and IQAC.
- IQAC regularly collects the Feedback and analyses it for stakeholders.

Departments are visited and students are met by the Principal frequently.

## **Short Term Plans:**

- To modernize Classrooms and Laboratories.
- To strengthen the Teaching-Learning process.
- To depute supporting Staff for Training.
- To centralize Drinking and Regular Water Supply (R. O. Plantation).
- To improve College Canteen.
- To conserve natural resources and develop sustainable sources of energy and protect the Green and Clean Environment.
- To improve placements in Core Sector.

## **Long Term Plans:**

- To attain NAAC Accreditation up-gradation with the Letter Grade 'A' by the Year 2023.
- Strengthening of Academic and R & D Programs in collaboration with reputed Universities.
- To establish the Research Centre for Social Science and Humanities.
- To introduce a few Job Oriented Certified Courses.
- To encourage students to take part in National / International Conferences and maintain

documentation of their articles.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### **Response:**

Our institution has laid out a perspective plan from 2018-23 by adopting the strategies year wise.

#### **Institution's Strategic Plans (2018-23):**

- 1.To ensure students' development and participation in different scholastic and co-scholastic activities.
- 2.To establish the research centre in Humanities & Social Sciences through the Research Cell.
- 3.To increase the number of functional MoUs related to different internship schools, job-oriented training and other higher educational institutions.
4. Library automation and upgradation.
- 5.To increase a number of the Smart Classrooms.
- 6.To modernise the Seminar Hall.
- 7.To improve the teaching learning methods, review on students' feedback.
- 8.To ensure staff development & welfare.
- 9.To initiate mushroom cultivation, medicinal/herbal plant garden and vermicomposting.
- 10.To maintain Green and Clean Campus.
- 11.To conduct the Green, Energy and Environmental Audits etc.
- 12.To open Medical Unit in the College.
- 13.To make CCTV Coverage of the entire Campus including the Boys' and Girls' Hostels.
- 14.To publish Newsletter in every Academic Session.
- 15.To publish an International multi-disciplinary Research Journal.
- 16.To do Office Automation encompassing the administration, academic, examination, finance and library.
- 17.To make the entire campus wi-fi enabled.
- 18.To increase the number of community based socially outreach extension activities.
- 19.To modernise the Meeting Hall of the Administrative Building.
- 20.To conduct the Skill based Certificate Courses.
- 21.To do ISO Certification of the College.

22. To do Rain Water Harvesting System.
23. NIRF Participation.
24. To install Weather Station.
25. To install solar panel in the College.

Yogoda Satsanga Palpara Mahavidyalaya is a Composite College with having General, B.Ed. and M.Ed. Courses. Our College's General and B.Ed. Courses are affiliated to Vidyasagar University, Midnapore, Paschim Medinipur and the M.Ed. Course (Self-financed) is affiliated to Baba Saheb Ambedkar University (erstwhile WBUTTEPA), 25/2 & 25/3, Ballygunge Circular Road, Kol-19.

### **Appointment and Promotion:**

Yogoda Satsanga Palpara Mahavidyalaya is a Government-Aided College affiliated to Vidyasagar University (VU). The Service Rules, College Rules and Code of Conduct are in accordance with the UGC, Statute/ Acts of VU and the Department of Higher Education, Govt. of WB.

- Teaching and Non-teaching posts are created by the Govt. of WB.
- Rosters are authenticated by BCW at State as well as District Levels.
- Requisitions in prescribed format are sent to WBCSC as per advertisement.

### **The Appointment Policy of Permanent Teachers in Substantive Posts is guided by UGC Rule through following Steps**

- Recommendation from WBCSC
- Governing Body Approval
- Issuance of Appointment Letter
- Joining of the Incumbent
- Confirmation of the GB
- Pay Fixation Proposal
- Approval of Pay Fixation Proposal by GB
- Final Fixation of Pay by DPI, Govt. of WB
- Confirmation of Service after one year Probation Period.

Transfer is allowed as per the rule of WB Government. However, recommendation and other processes remain the same as stated above.

After joining, the teacher's promotional benefit is measured as per the API Score and total screening done by the IQAC. After recommendations by the IQAC, the Principal gives permission for further processing. All faculty members receive benefit after being awarded M.Phil./Ph.D. as per UGC guidelines.

All progressive academic initiatives are implemented through rigorous planning which is initially proposed in Academic Sub-Committee/ Teachers' Council/ IQAC. Financial decisions are endorsed by Finance Sub-Committee and finally approved by the Governing Body. After the plans are executed, the outcome is further analyzed and the feedback is shared among all stakeholders.



File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2

#### *Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

Performance appraisal system for Teaching and Non-Teaching Staff:

A good performance management system works towards the improvement of the overall organizational performance of teams and individuals for ensuring the achievements of the overall organizational vision

and mission. An effective performance management system plays a crucial role in managing the organization in an efficient manner.

The following procedures are used to implement the performance appraisal system for Teaching and Non-Teaching Staff:

Teachers' appraisal is based on two approaches:

1. Career Advancement Scheme (CAS).
2. 360-Degree Teachers' Performance Appraisal ([https://yspmahavidyalaya.in/faculty\\_appraisal\\_system/](https://yspmahavidyalaya.in/faculty_appraisal_system/)).

The performance of each Faculty Member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS) which is checked and verified by the Heads of the Departments, the IQAC Coordinator and the Principal. Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score. The Faculty Members are assigned additional duties and responsibilities besides teaching assignments.

In Performance Based Appraisal System (PBAS), recommended by UGC, the performances are classified into three categories:

1. Teaching, Learning and Evaluation related activities,
2. Co-Curricular, Extension and Professional Development related activities,
3. Research Publications and Academic Contributions.

The members of Non-Teaching Staff are evaluated based on timeliness, performance of duties, proactivity and general attitude. The Principal regularly inspects the cleanliness of the Departments, classrooms, labs and other facilities available, in addition to receiving routine reports from HODs regarding the Non-Teaching Staff assigned to the respective Departments.

### **Effective Welfare Measures for Teaching and Non-Teaching Staff:**

Effective Welfare Measures for Teaching and Non-Teaching Staff are given below:

#### **Financial:**

1. Loan facility with minimum interest from the College Employees' Co-operative, Vidyasagar Central Co-operative Bank Ltd., Manglamaro Branch, Purba Medinipur.
2. Loan facility with minimum interest from the own fund of Employees' Credit Co-operative Society Ltd., Yogoda Satsanga Palpara Mahavidyalaya, Palpara, Purba Medinipur.
3. Loan without interest from Provident Fund for permanent employees.
4. Pension, Gratuity and Leave Encashment.

#### **Professional:**

1. Permission is duly granted to participate in Refresher Courses/ Orientation Programmes/ Short Term Courses to the Teaching Staff for their professional development.
2. Research Seed Money Grant is provided to the teachers for research and innovation works.

3. Professional development programmes for skill up-gradation and training are organized for both Teaching and Non-Teaching Staff.
4. ICT Facilities.
5. Wi-Fi enabled College Campus.
6. Desktop facilities are provided in the Library and Teachers' Lounge for their use.
7. Laptops and Projectors for ICT enabled smart Classrooms and Seminar Halls.
8. Teaching Staff can avail study leave for higher studies.

**General:**

1. All the Permanent members of Teaching and Non-Teaching Staff are eligible to enjoy 14 days casual leave per year.
2. Every permanent Teaching and Non-Teaching Staff can avail 15 days EL per year for first 7 years of his/her service period and after that he/she can enjoy 30 days EL per year.
3. All permanent staff also can take 20 Half Medical Leave when they are physically unfit.
4. On duty leave may be granted to a permanent whole-time Teacher and SACT for attending Seminars, Workshops, Faculty Development Programmes, National and International Conferences etc.
5. Maternity leave for 6 months with salary to female Teaching and Non-Teaching Staff as per Govt. norms.
6. Identity Cards for all Staff.
7. Canteen, Guest Room, Purified RO Drinking Water are available in the Institution.
8. Gymnasium facilities and Yoga Classes.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 2.44

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	7	0	0	0

<b>File Description</b>	<b>Document</b>
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 46.38

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
78	45	12	83	06

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
31	31	31	31	31

<b>File Description</b>	<b>Document</b>
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### **Response:**

The Institution always monitors the effective and efficient use of available financial resources for the infrastructure development to support teaching-learning process. Our Institution has designed some specific rules for the fund usage and resource utilization. Sources of funds are as follows:

- The Institution receives funds from general course students primarily through online admission processes.
- The Institution obtains funds from students of B.Ed. & M.Ed. courses through online admission processes.
- The College obtained Rs. 30,000.00/- funding from NAAC for organizing a two-day NAAC sponsored webinar on 8th and 9th June, 2022.
- Our Institution received a grant of Rs 30,000 from Indian Council of Philosophical Research (ICPR) in the Year 2022-2023 for a Seminar on the eve of World Philosophy Day.
- The Institution secured funds of Rs. 10,000.00/- from West Bengal College Librarian's Association for an International Seminar on 29th June, 2023.
- The College also generates some funds from Alumni Association of the College.
- The College receives salary grant from the State Government.
- The College received grants from the UGC to upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).
- The College receives grants Rs. 1,10,000.00/- from Indian Science Technology and Engineering Facilities Map (ISTEM), Bangalore for the purposes of Minor Research Project.

#### **Resource Mobilization Policy and Procedure:**

- Before the beginning of the financial year, Principal, Bursar, Heads of the Teaching Departments and the Accountant prepare the Annual Budget.
- The Institutional Budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.
- The budget is scrutinized and approved by the Finance Committee and Governing Body respectively.
- The Purchase Committee seeks quotations from vendors for the purchase of equipments, computers, books etc.
- The quotations are scrutinized by the Finance and Purchase Committee before a final decision is made based on parameters like pricing, quality, terms of service etc.
- Principal, Bursar, Finance and Purchase Committees along with the Accounts Section ensure that the expenditure lies within the allotted budget.
- IT and GST Returns are submitted every year within the stipulated filing date.
- Statutory Auditors are also appointed who certify the financial statements in every financial year.
- The Internal Audit is initiated upon approval from the Governing Body ensuring compliance with organizational protocols.
- On the basis of approval of the Governing Body, the DDO (Drawing and Disbursing Officer) and Principal jointly extend the appointment to the Internal Auditor.
- The Audit Team comprises Internal Auditor, the D.D.O, Principal, Bursar and Accountant.
- The Internal Audit is conducted transparently by the Internal Auditor in the presence of the Bursar and Accountant, ensuring accountability and adherence to regulatory standards.

The External Auditor was appointed by the DPI vide its office letter no.-CA/14/2019 dated 12.06.2019 up to the Financial Year 2018-2019.

#### **Optimal Utilization of Resources :**

- Optimal utilization is ensured by encouraging innovative teaching-learning practices.
- The College aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels.
- Travel grants be sanctioned to faculty to present research papers or to attend National or International Conferences in India, depending on availability of funds.
- The available physical infrastructure is optimally utilized beyond regular College hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent-teacher meetings.
- Library functions beyond the College hours for the benefit of students/hostel boarders, faculty and alumni.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## **6.5 Internal Quality Assurance System**

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

The College has a well-organized and active IQAC which has contributed significantly in the following areas:

- Formation of Regulation, Curriculum and Syllabus: CSO, PSO, CBCS, Mentoring, Tutorial, Remedial Classes for slow and advanced learners.
- Accreditation and Ranking: NIRF & AISHE.
- Preparation of Annual Quality Assurance Report (AQR) as per NAAC guidelines.
- Promotion under CAS of the Faculties: Internal progress monitored and document preparation as per the guidelines of UGC by IQAC.
- Development and application of quality benchmarks/ parameters for various academic and administrative activities of the Institution: Regular online interactions with the stakeholders during pandemic for smooth running of Academic and Administrative Activities.
- Organization of inter and intra Institutional Workshops, Seminars on quality related themes: Collaborative, Study Circle, Exchange Program, Internships etc..
- Various members of the IQAC communicate with the BOS of different Departments of Vidyasagar University and nominate faculties from the Departments to attend workshops so as to identify and incorporate changes in respective curriculum and syllabus in accordance with the CBCS model.
- Conducting Academic Sub-Committee meetings for effective monitoring of teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals.
- Orientation/Induction program for newly admitted students are organized by all Departments under the guidance of IQAC.
- IQAC plays a vital role in feedback analysis of the students, parents, faculties, alumni and proposals for Governing Body approval.
- IQAC regularly undertakes the future plan of actions and sends for the approval of Governing Body.
- IQAC plays a crucial role during Annual Academic and Administrative Audit.
- A One day Training Program on "**Learning Management System**" was organised by IQAC and NAAC Steering Committee on 19.02.2020.
- A Two-day NAAC Sponsored National Webinar was organised by the IQAC of the Mahavidyalaya from 08.06.2022 to 09.06.2022 on the theme, "**Digital Transformation in Higher Education during Covid-19 Pandemic**".
- A 5-day Faculty Development Programme on "**NAAC Accreditation and Choice-Based Credit System in the Context of NEP-2020**" was organized by the IQAC of the Mahavidyalaya from 8th to 13th September, 2022.
- A One-day **Administrative Training Program** for Non-Teaching Staff was organised by IQAC on 3rd June, 2023.
- A One-day State level Workshop on "**NAAC Accreditation Awareness as per Revised Accreditation Framework (RAF)**" was organised by IQAC and NAAC Steering Committee

jointly of our College on 27th June 2023.

- In the Academic Year 2018-2019, Two Workshops on "CBCS Pattern" on 20th August, 2018 and on "Momo Game Challenge" on 11th September, 2018 were organised by the IQAC of our Mahavidyalaya.
- In the Academic Year 2019-2020, one Workshop, one Webinar and one Seminar were conducted by different Departments in collaboration with IQAC of our Mahavidyalaya.
- In the Academic Year 2020-2021, three national level Webinars were conducted by different Departments in collaboration with IQAC of the Mahavidyalaya.
- In the Academic Session 2021-2022, two Webinars, two 'Day Celebrations', one online National Level 7-day Workshop, and two Lecture Programmes were organised by different Departments in collaboration with IQAC of the Mahavidyalaya.
- In the Academic Session, 2022-2023, twenty six Seminars/Webinars, three Lecture Sessions, four Awareness Programmes, six Day Celebrations, one Student Induction Programme, three Workshops and twenty eight Certificate Courses were organised by different Departments in collaboration with IQAC of our Mahavidyalaya.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5.2

### Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** B. Any 3 of the above



<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

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### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

**Response:**

Our Institution has initiated the process of gender audit for overall development accompanied by responsibility and answerability through conducive environment with inclusivity. Our College Campus maintains an environment in which all the stakeholders-Students, Teachers and Non-Teaching Staff can work together free from harassment, exploitation and stress. Our College recognizes that sexual harassment and gender discrimination are pervasive problems that negatively impact our community. Sexual harassment and gender discrimination undermine the safety, dignity and equality of our Students, Staff, and Faculty. College is committed to the right to freedom of expression and also strongly support gender equity.

To fulfil the objectives of gender equity, safety and dignity at institutional level, the College needs conscious and continuous effort.

\*Anti-Ragging Committee, Gender Equity Cell, Equal-Opportunity Cell, Anti-Sexual Harassment Committee and Girls' Common Room Committee always take proper care of the gender equity issues. The committees in collaboration with IQAC, SIP, NSS and ICC of our College take a good number of initiatives to promote gender equity inside as well as outside the College Campus.

\*Students can register their complaints both offline and online through grievance redressal cell and portal. Complaint and suggestion box is also installed in College. Grievance redressal cell always monitors women's issues with utmost urgency.

\*Workshops, Seminars, Awareness Programmes, Outreach Programmes are organized throughout the year for propagating messages on social issues by different committees, SIP, NSS and Departments.

\* Sports Committee and Cultural Committee organises competitions annually for all the students. Students are encouraged to participate irrespective of gender and caste. Some of the events are particularly meant for girls.

\* Special Lectures, Yoga Sessions and Self-Defence Training are also arranged for all the students. Faculty and Non-Teaching Staffs are always encouraged to participate.

\* Career Counselling Cell has been established to assist all the students for job placement and future preparation.

- \* A One-day national Level Webinar on Gender Sensitization and Women Empowerment: Issues, Challenges and Strategies was organized by ICC in collaboration with IQAC on 2nd September, 2022.
- \* All the washrooms for girls/boys are regularly cleaned for maintaining hygiene properly.
- \* A Common Room is there for the girl students. Students can approach the convenor of the Common Room with any suggestion and complaints.
- \* Girls' Hostel has been secured specially. A female Superintendent from the Full-Time faculty is engaged for promotion of safety.
- \* ID cards have been issued to restrain the entry of outsiders. Students need to register and show ID cards in the entrance before their entrance.
- \* Two persons are engaged at the main entrance of the College to render security all time. They maintain Visitors' Book properly and the gate is completely under CCTV coverage. Outdoor and indoor areas such as main Office, Library, and Pathways are also covered by CCTV cameras.
- \* Students feel free and are given open access to remain connected to their mentors and advisors, who make themselves available for any counselling need of a student. The Principal is also approachable in their needs.
- \* There is an ICC (Internal Complaint Committee) for investigating any complaint of sexual harassment from any Student or Teaching / Non-Teaching Staff.
- \* The Alumni Association of the College also stands with students and local people whenever the need arises. Alumni Association has also organised Seminar on Women's Safety in Amarshi Ragunath High School and Blood Donation Camp in the College.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

#### The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of**

**students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Yogoda Satsanga Palpara Mahavidyalaya (YSPM) is dedicated to foster an inclusive environment that promotes tolerance, harmony and understanding among its diverse student and employee population. Through a variety of insightful initiatives and programs, YSPM ensures that individuals from different cultural, regional, linguistic, communal and socio-economic backgrounds feel welcomed and valued within the College Community.

Therefore, the College organizes a series of programs at various events throughout the session, conducting Seminars, Workshops, Certificate Programs and celebrating significant days to truly inculcate rights and values among all stakeholders.

Cultural awareness is intricately connected with rights and values as it promotes understanding and respect for diverse cultural perspectives, which are fundamental aspects of human rights and the core values of equality and inclusivity. For creating cultural awareness, initiatives are taken to encourage students to showcase their talents and cultural heritage through various competitions such as Dance, Music, Drama and Art. By providing a platform for students to express themselves and celebrate their cultural identities, YSPM promotes mutual respect and appreciation for diversity among its students in Seminars, Webinars and Certificate Programs conducted across Departments.

YSPM also prioritizes the sensitization of students and employees to their constitutional obligations through celebrations such as Constitutional Day on 26th November. Participants learn about the values, rights, duties and responsibilities enshrined in the Indian Constitution through interactive discussions and activities. For instance, the Department of Political Science conducted a webinar on Constitutional Day on 26th November 2023. Besides that, programs like- a 7-day certificate course on Human Rights, celebrations of Independence Day, Republic Day and 23rd January as Netaji Subhas Chandra Bose Jayanti are routinely celebrated on the College Campus.

YSPM also organizes "Community Outreach and Engagement" programs, where students and employees participate in various community service activities such as Volunteering at Orphanages, organizing Health Camps and conducting Educational Workshops in rural areas.

In addition to these programs, YSPM has established institutional bodies such as the "Equal Opportunity Cell" to oversee and promote initiatives aimed at creating an inclusive environment. These bodies work tirelessly to address issues of discrimination, promote diversity and ensure that the College remains a welcoming and supportive space for all. It has established Internal Complaint Committee Cell, Grievances Cell, Women Complaint/Anti-Sexual Harassment and Anti-Ragging Cells to address any concern or issue raised by students or employees promptly and effectively. These mechanisms provide avenues for individuals to voice their grievances and seek redressal in a supportive, inclusive and confidential environment.

Additionally, YSPM prioritizes admissions for students from marginalized communities, including Other Backward Classes (OBCs), Scheduled Tribes (STs) and Scheduled Castes (SCs), ensuring equal access to quality education for all. Besides that, the College also assists students in seeking various scholarships like OASIS, Kanyashree and Aikyashree, recognizing academic excellence and supporting students in

their educational pursuits.

Codes of Conduct for Faculties, Non-Teaching staff, and Students have been established to inculcate proper rights and values in the environment. There are dedicated syllabi in English, Philosophy and Political Science subjects that provide in-depth insights and learning lessons among students.

Overall, YSPM's efforts and initiatives in providing an inclusive environment demonstrate its unwavering commitment for promoting tolerance, harmony and respect for diversity among its student and employee community, while also sensitizing them to their constitutional obligations as responsible citizens.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

#### **BEST PRACTICE-1**

##### **1. Title of the Practice**

**Social Involvement Programmes (SIP)**

##### **2. Objectives of the Practice**

Yogoda Satsanga Palpara Mahavidyalaya endeavors to instill a sense of social responsibility in its students through dedicated social service initiatives, extending beyond conventional teaching-learning interactions, promoting community service activities. These programs seek to educate community members about prevailing social, medical and global issues while actively reinforcing their responsibility to society and encouraging the adoption of healthy lifestyles.

##### **3. The Context**

Situated in a rural area of East Midnapore, the community encounters difficulties in navigating various aspects of life, particularly in healthcare, social and environmental domains. To address this, the College initiates social involvement programmes aimed raising awareness among the local population.

#### 4. The Practice

The Institution's commitment to community-oriented initiatives during the period of 2018 to 2023 has been led by:

- National Service Scheme (NSS) Units,
- Social Involvement Programme (SIP) Committee,
- Alumni Association and
- Other General Degree Departments along with B.Ed. and M.Ed. organizing Seminars and Workshops.

These groups organised **expansive awareness initiatives, dynamic outreach programs and expert-led seminars**. The impact of their efforts extended beyond the College.

A cohesive force of **student volunteers and committed faculty** actively organized and participated in community-centric activities. The focus was on **fostering inclusive dialogues with the local populace** to instill a shared responsibility for community well-being. The initiative also covered **ecosystem preservation, energy and freshwater conservation, pollution causes and prevention**.

**Sanitation practices, including waste disposal and education on cleanliness**, were crucial parts of the agenda, with a specific emphasis on **preventing diseases, especially during the pandemic and the post-pandemic times**. Tailored **health and well-being programs for women and children** addressed healthcare needs and **promoted nutritional awareness**. Additional initiatives, such as **Blood Donation and free Eye Check-up Camps** were undertaken.

To foster harmonious coexistence within the community, a **community-centric cricket tournament** was organised during 2nd-3rd June, 2023. The NSS Units played a vital role in **Village Adoption**, with the goal of empowering communities. The **Department of Sanskrit** of the College also worked with **local schools to disseminate the fundamentals of the Sanskrit Language** which is the basis of Indian Knowledge Systems (recognized by the UGC) as per NEP-2020.

#### 5. Evidence of Success

The outreach initiatives, mutually beneficial for both local communities and student volunteers, have cultivated meaningful connections. These endeavors have had a positive influence on local communities, raising awareness of social issues. Student participation in volunteer work has led to personal growth, skill development and a heightened sense of purpose. The successful participation in the cricket tournament serves as evidence of enhanced community cohesion.

#### 6. Problems Encountered and Resources Required

Implementing these initiatives in a rural setting poses substantial challenges. Financial limitations among local residents impede participation. Resistance to change often prioritizes economic and functional convenience over sustainable practices. To surmount these challenges, tailored solutions are necessary ensuring a more inclusive approach.

#### 7. Notes

Driven by authentic enthusiasm and a profound sense of responsibility, students have played a crucial role in rallying efforts for diverse projects. Their meaningful interactions with local residents have yielded valuable insights into the issues addressed during awareness programs.

## **BEST PRACTICE-2**

### **1. Title of the Practice**

#### **Sustainability and Preservation of Biodiversity in the Campus**

### **2. Objectives of the Practice**

The initiative to create and maintain a space of sustainable biodiversity on the Institute's Campus stems from the Institution's commitment to fulfil and enhance its environmental responsibility. This involves reducing resource usage, promoting eco-friendly behaviours, encouraging community involvement and raising awareness about sustainability and biodiversity preservation among students and the local community. The initiative aims to seamlessly integrate sustainability into education and infrastructure.

### **3. The Context**

The College enjoys the privilege of a vast campus featuring over 50 plants, shrub and herb species, along with four expansive ponds. This initiative serves as a beacon of environmental consciousness, imparting knowledge to both students and locals about the significance of taking responsibility for ecological balance.

### **4. The Practice**

The Institution's Biodiversity Committee and the NSS Units stand as the primary guardians, committed to preserving and enhancing the unique ecosystem within the Campus.

In a proactive stance against plastic pollution, the College **organised a seminar featuring distinguished experts.**

The **strategic installation of bird, dog and fish feeders** have promoted the natural ecosystem's growth. Cleaning efforts focused on maintaining the health of the ponds with an emphasis on supporting **pisciculture.**

An additional touch of sustainability was added with the establishment of **diverse herbal/medicinal plant gardens.** This not only enhanced the campus aesthetically but also served as an educational resource.

In a commitment to responsible waste management, the College championed **waste segregation practices.** **Workshops** were organised on **Mushroom Cultivation** and **Vermicomposting,** adding a unique dimension to **sustainable agriculture** within the Campus.

The College implemented a **Rainwater Harvesting System.** This served as a self-sustainable irrigation and water supply facility.



To uphold biodiversity and ecological balance on Campus, regular **cleanliness drives** and **plantation programmes** are arranged.

### 5. Evidence of Success

The Institution's proactive initiatives have yielded tangible success. Awareness campaigns on waste management and pollution have led to discernible behavioral changes. The introduction of bird and fish feeders has helped nurture the ecosystem.

Efforts to clean the ponds have resulted in observable improvements in their health. Pisciculture initiatives have contributed to the local economy and also demonstrated the interconnectedness of environmental and economic well-being.

The implementation of Rainwater Harvesting practices stands as a concrete example of water conservation, contributing to the Institution's resilience in the face of water scarcity.

Plantation programmes have ensured a growth in the Biodiversity of the Campus.

### 6. Problems Encountered and Resources Required

The Institution's rural location presented a variety of challenges including insufficient technical expertise and resistance to change. Logistical challenges in waste management and infrastructure development required further strategic planning and resource allocation. Overcoming these obstacles demand a diverse approach, including targeted training programs and community outreach awareness initiatives to facilitate a smooth transition toward sustainable practices.

### 7. Notes

The Institution aims to cultivate a culture of environmental responsibility, fostering harmonious coexistence with nature within the Campus and influencing wider communities through student-led awareness efforts.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

## Response:

### 1. Introduction

Yogoda Satsanga Palpara Mahavidyalaya, located in a rural corner of East Midnapore District of West Bengal, stands out as a model of holistic education committed to sustainable growth. Through its innovative **Student Profile Mapping System (SPMS)** (<https://yspmahavidyalaya.in/spm/>) and various support mechanisms, the College aims not only to impart knowledge but also to empower students from diverse socio-economic backgrounds. This aligns with India's National Development Goals by promoting inclusivity, reducing inequalities and fostering a sustainable and empowered future.

### 2. Objectives

A student profiling system in an educational institution serves various objectives aimed at enhancing the overall learning experience and support for individual students. Its key objectives include:

1. **Personalized Learning Plans and Inclusive Education** for students based on their strengths, weaknesses, learning styles and interests.
2. **Early Identification of Challenges**— academic, social or behavioral— that students may face allows educators and support staff to intervene promptly and provide necessary assistance.
3. **Resource Allocation** may be done more efficiently by understanding the diverse needs of students, adjusting teaching methods, providing additional learning materials, or offering targeted support services to address specific areas of concern such as financial assistance.
4. **Career Guidance** may be provided through counselling as the student profiling system includes assessments of aptitudes, interests and career aspirations.
5. **Continuous Improvement and Progress** may be monitored as the data collected through student profiling contributes to ongoing evaluations and improvements in teaching methodologies, curriculum design and overall institutional policies.

### 3. Process

The Student Profile Mapping System (SPMS) prepared by the College includes an evaluation on:

1. The academic performance of the student in the last examination.
2. Their socio-economic background.
3. Their General Quotient (GQ) and Empowerment Quotient (EQ) which gauges their competence with respect to reasoning, empathy, general knowledge and also places them in comparison to their peer group.

The College actively shapes the trajectory of students' career and personal development through a decentralized framework comprising various committees and facilities:

#### i. Academic Development

The academic records of the previous examinations help determine the academic level of the student at the point of entry into the College.

—Students with less than (<) 40% on the SPM Evaluation may be categorized as Slow Learners.

—Students who score between 40%–70% would be considered Average Learners.

—Students with greater than (>) 70% on the SPM Evaluation may be categorized as Advanced Learners.

Thus categorized, Slow Learners requiring additional assistance in particular academic aspects would be enrolled in **Remedial Classes** arranged by the respective Departments while Advanced Learners would be provided additional academic support and motivation along with enrichment materials.

ii. The socio-economic background of the students would help the College authorities to determine if they are eligible for scholarships. The Institution moderates various **government and private scholarships** and the **Student Credit Card Scheme. Freeship** was offered during the pandemic period due to the economic crisis faced by many families in the lockdown. If the student belongs to a reserved category, they would be further supported and sensitized by the relevant committees present in the College. Such committees include the **Equal Opportunity Cell**, the **Women’s Cell/Anti Sexual Harassment Cell**, the **Scholarship Committee**, the **Internal Committee for Students with Disabilities** among others, ensuring that the learning environment of the Institution is a healthy one.

iii. **Career Guidance and Individual Development:** An evaluation of the general competence and empathy levels of the student would help to determine the kind of advice they would receive with respect to career counselling from the **Career Counselling Cell** of the College. It would aid the **Placement Cell** to invite appropriate recruiters during placement drives organised by the College for the students.

iv. **Institution’s Innovation Council (IIC):** The Institution’s Innovation Council (IIC) is an endeavor spearheaded by the Ministry of Education. It plays a pivotal role in inspiring students towards self-employment endeavors such as launching startups or similar ventures, through its sustained initiatives.

v. Additionally, the College consistently arranges **Certificate Courses, Workshops and Short-Term Vocational Training Programs** aimed at fostering skill development among students, further enriching their prospects and capabilities for future endeavors.

#### 4. Scope

This profile serves the purpose of aiding both students and teachers by determining the academic and general guidance that the student might require for the duration of their course.

1. The SPM Report aids the teachers to assess the students’ academic performance along with their **Continuous Internal Assessment, Classroom Performance and Internal Evaluation.**
2. Learners gain insight into their academic performance and proficiency levels through the SPM Report. To enhance their community engagement, individuals may opt to join the National Service Scheme (NSS) Units within the College.

Thus, Yogoda Satsanga Palpara Mahavidyalaya approaches learning and development with a **Student Centric Methodology** which includes:

1. **Participative Learning:** Through Seminars and Workshops, Group Discussions, Competitions, Special Classes, Lectures and Presentations, learners actively contribute to the learning process.
2. **Experiential Learning:** This approach goes beyond traditional classroom settings, allowing students to learn through real-world scenarios, projects, workshops and fieldwork.

## 5. Outcomes

The eventual outcome of Student Profile Mapping lies in creating a broad-spectrum model of learning and development. Academically, their performance at the entry point may be mapped against their final result to gauge if there has been any change in their abilities as learners.

Students who intend to join the workforce may use the portals available on the College Website to appear for mock tests for government service examinations, avail DSpace, a digital repository of study materials provided by the Central Library of our College. Students may appear for pursue their employment interests or higher studies.

Owing to these various support mechanisms

1. 99.16% students have passed the university examinations,
2. 44.54% students have joined the workforce or are pursuing higher studies,
3. 7.4% students have successfully cleared national or international level competitive examinations,
4. 45.72% students enrolled for career guidance in the last five years.

## 6. Conclusion

Yogoda Satsanga Palpara Mahavidyalaya epitomizes a holistic and formal educational paradigm. Through its Student Profile Mapping System (SPMS) and comprehensive support mechanisms, the Institution propels students towards academic excellence, professional achievement and personal growth. Graduates emerge as influential agents of positive change, fostering sustainable growth and development in their communities.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

Yogoda Satsanga Palpara Mahavidyalaya has made note worthy progress and development in the last five years after joining of the permanent Principal in August, 2018. A systemic reform has been visualized in the governance of the Institution in every respect adhering to the principle of participation and decentralization. The Institution has tried its level best to actualize the recommendations given by the two previous NAAC Peer Team Vsits to the Institution in March, 2008 and in September, 2016 for quality enhancement of the Institution.

The Institution has made the entire Campus Wi-Fi enabled for E-learning resources access; ICT enabled Teaching-Learning transaction to accelerate the process of Digitalization of Higher Education in the HEIs.

Our Institution has organized more than 50 Seminars & Workshops through Offline and Hybrid mode and 30 Certificate Courses. Notable among them are Certificate course on "Music", "Tabla", "Recitation", "Fine Arts" and "Research Methodology"; National/State Level Seminars/Webinars on "Srimad Bhagabat Gita", "Unity and Diversity in Indian Languages", "World Friendship in Indian Culture", "Intellectual Property Rights" (IPR), etc. during the last 5 years.

A good number of community based socially enriched programmes have been organised by the NSS Wings and Social Involvement Programme (SIP) Committee to sensitize the students on Gender issues like Gender Equity, social issues and others like World Aids Day, National Girl Child Day, International Women's Day, Har Ghar Tiranga Campaign, Azadi Ka Amrit Mahotsab, Communal Harmony Campaign, Blood Donation Camp , Eye Checkup Camp etc.

More than 25 MoUs have been signed with the Educational Institutions / Organizations / Agencies for Faculty Exchange / Students Exchange / Research / Internship and other academic purposes during the last 5 years.

A good number of Collaborative activities have been done with the MoU signed Institutions, Universities, Software Companies and NGOs during last 5 years.

### **Concluding Remarks :**

Yogoda Satsanga Palpara Mahavidyalaya is committed for the educational transaction leading to holistic development of the students. Our Institution has taken a good number of quality initiatives like Online Classes, Webinars/Seminars/Workshops/Lecture Sessions, activation of LMS System, Online Career Counselling Classes, awareness on Covid-19 to the Stakeholders through NSS Units and Covid-19 Cell, welfare activities undertaken by Alumni Association etc. It seeks to provide inter and multi-disciplinary knowledge and skills accompanied by Academic Bank of Credits (ABC) adhering to Curriculum and Credit Framework for Undergraduate Programmes (CCFUP), Indian Knowledge System (IKS), Vocational Development focusing on 21st century skills and values through an inclusive set up. It has decentralized the functioning of the Institution in academic, administrative and financial perspectives and universalized the practice of meeting the needs and requirements of the stakeholders through the formation of Sub-Committees and Cells meant for. The Institution is trying to institutionalize work culture, quality culture and research culture by systematizing its Organisational Climate and Research Cell. The availability of competent faculty are mobilizing the existing learning resources with support from the ministerial staff and local community under the academic and

visionary leadership of the Principal and under the dynamic guidance of the G.B. of the Institution to take it into the greater heights. The Central Library being heart of the Institution is automated with ILMS, Koha software with open access system for reading and circulation services, open access e-journals, e-books along with N-LIST Programme and web-OPAC services. In addition to this our Library has a Learning Corner as Bankim Learning Corner (BLC), Local History Collection (LHC) Point, Career Advancement and Placement Section (CAPS). Besides, the Library is also enabled with LAN, reprographic facilities for students and staff and is under CCTV surveillance. The Institution has a Career Counselling Centre named Paramahansa Yogananda Centre for Career Counselling (PYCCC) functioning with effect from July, 2017. It has already organised two Certificate Courses and a good number of Career Counselling Sessions, IT and Skill Development Programmes with campusing of Star International Company, Kolkata; Indiaworld, Mumbai; Fusion, Kolkata; Window Technologies Pvt. Ltd., Kolkata, mPokket, Kolkata etc. with good number of job placement of the students during last five years. In spite of these developments, we need to involve the stakeholders in a grand scale for development of the Institution adhering to the quality enhancement in Higher Education.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p><b>1.3.2.1. Number of students undertaking project work/field work / internships</b>            Answer before DVV Verification : 1168            Answer after DVV Verification: 1068</p> <p>Remark : DVV has made changes as per the institutional data.</p>																																								
1.4.1	<p><b><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></b></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken&amp; communicated to the relevant bodies and feedback hosted on the institutional website            Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies            Remark : DVV has made changes as per the report shared by HEI.</p>																																								
2.6.3	<p><b>Pass percentage of Students during last five years (excluding backlog students)</b></p> <p><b>2.6.3.1. Number of final year students who passed the university examination year wise during the last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>434</td> <td>638</td> <td>558</td> <td>613</td> <td>476</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>390</td> <td>507</td> <td>501</td> <td>489</td> <td>417</td> </tr> </tbody> </table> <p><b>2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>441</td> <td>639</td> <td>558</td> <td>614</td> <td>490</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>441</td> <td>639</td> <td>558</td> <td>614</td> <td>490</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	434	638	558	613	476	2022-23	2021-22	2020-21	2019-20	2018-19	390	507	501	489	417	2022-23	2021-22	2020-21	2019-20	2018-19	441	639	558	614	490	2022-23	2021-22	2020-21	2019-20	2018-19	441	639	558	614	490
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Remark : DVV has made changes as per the report shared by HEI.

3.1.1 **Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2.9	0.3	0	5.3	2.25

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2.9	0	0	1.25	1.37

Remark : DVV has made changes as per the report shared by the HEI

3.3.1 **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
31	15	17	06	09

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
19	11	8	5	6

Remark : DVV has made changes as per the report shared by HEI.

3.4.3 **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
27	08	09	08	04



Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
24	06	07	06	02

Remark : DVV has made changes as per the report shared by HEI.

3.5.1 ***Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.***

Answer before DVV Verification :

Answer After DVV Verification :11

Remark : DVV has made changes as per the report shared by the HEI

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

**4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
45.09444	11.0065	79.16121	87.82584	3.23087

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
45.09444	10.3	79.16121	87.82584	3.23087

Remark : DVV has made changes as per the report shared by the HEI

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
72.94251	21.18208	12.4784	18.7662	10.9135

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

10.89	5.11	2.39	3.12	2.26
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Remark : DVV has made changes as per the report shared by the HEI

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***
4. ***ICT/computing skills***

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : DVV has made changes as per the report shared by the HEI

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has made changes as per the report shared by the HEI

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
329	286	125	230	241

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
240	202	88	201	178

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
434	638	558	613	476

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
434	638	558	613	476

Remark : DVV has made changes as per the report shared by HEI.

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	1	0	01	18

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

Remark : DVV has made changes as per the report shared by the HEI

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
67	32	02	47	35

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	2	2	2

Remark : DVV has made changes as per the report shared by HEI.

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
37	39	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	7	0	0	0

Remark : DVV has made changes as per the report shared by the HEI

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
78	45	12	83	06

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
78	45	12	83	06

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	10	10	10

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
31	31	31	31	31

Remark : DVV has made changes as per the report shared by the HEI

**6.5.2 Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV has made changes as per the report shared by the HEI

## **2.Extended Profile Deviations**

<b>Extended Profile Deviations</b>
No Deviations