

THE WEST BENGAL SOCIETY REGISTRATION ACT, 1961
MEMORANDUM OF ASSOCIATION
OF
**YOGODA SATSANGA PALPARA MAHAVIDYALAYA
ALUMNI ASSOCIATION (YSPMAA)**

1. *The Name of the Society shall be:-*

YOGODA SATSANGA PALPARA MAHAVIDYALAYA ALUMNI ASSOCIATION

2. **REGISTERED OFFICE :-**

The Registered Office of the Society shall be situated at:-

**YOGODA SATSANGA PALPARA MAHAVIDYALAYA, AT & P.O. – PALPARA, P.S. – PATASHPUR, BLOCK –
PATASHPUR - I, DIST. - PURBA MEDINIPUR, PIN - 721458 (W.B.)**

3. **AIMS & OBJECTIVES :-**

The Aims & Objectives for which the Society is established are as follow:-

- a. To provide support to the growth of the Alma mater either individually or through institutional arrangements.
- b. To encourage, foster and promote close relations among the Alumni themselves.
- c. To promote sustained sense of belonging among the Alumni by being in regular contact with them.
- d. To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni.
- e. To help the poor and needy students of all communities for the continuance of their studies.
- f. To organize the activities and programmes like seminars, workshops, conferences and discussions on the issues having educational significance for promotion and transmission of knowledge.
- g. To promote academic, cultural and literary advancement among its members.
- h. To keep themselves engaged with assistance in organizing philanthropic activities and games and sports by the Alma mater.
- i. To publish Souvenirs, Magazines and Bulletins on the eve of the observation of the days of importance of the Alma mater.
- j. To take all appropriate initiatives to achieve the above stated aims and objectives.

Tandim Kumar Das

Shrimati Pandit

The functions and objectives of the Society shall always remain restricted within the meaning of Section 4 (2) of the West Bengal Societies Registration Act, 1961 irrespective of any objective mentioned in the present document in agreement of opposed to the said section.

The income and properties of the Society whatsoever derived or obtained shall be applied solely towards the promotion of the objectives of the Society and no portion thereof shall be paid to or divided among any of its members by way of profits.

Member Description of Executive Committee

Sl. No.	Name	Address	Occupation	Designation
01	Prof. (Dr.) Pradipta Kumar Mishra	Y.S. Palpara Mahavidyalaya Palpara, Purba Medinipur	Principal	President
02	Dr. Sibasish Jana	Palpara, Patashpur, Purba Medinipur	Asst. Professor	Vice-President
03	Dr. Srimati Pandit	Gopalsingpur, Panchuria, Purba Medinipur	Associate Professor	Secretary
04	Madhusudan Jana	Gonaraveri, Purba Medinipur	Teacher	Assistant Secretary
05	Anupam Dalapati	Goalda, Srirampur, Purba Medinipur	Teacher	Treasurer
06	Madan Mohan Maity	Manikpur, Midnapore, Paschim Medinipur	Ex. Teacher	Member
07	Tapan Kr. Pattanayak	Tamluk, Purba Medinipur	Associate Professor	Member
08	Abhijit Bera	Bhagwanpur, Purba Medinipur	Asst. Teacher	Member
09	Mukul Maity	Gonara, Patashpur, Purba Medinipur	Asst. Teacher	Member
10	Aranya Prakash Shee	Baruipur, Totanala, Purba Medinipur	Asst. Teacher	Member
11	Bhabadev Bhattacharya	Totanala, Palpara, Purba Medinipur	Ex. Teacher	Member
12	Kamal Kumar Maity	Bhagwanpur, Mnglamaro, Pathashpur Purba Medinipur	Asst. Teacher	Member
13	Hiranmoy Barman	Aymabarbaria, Purba Medinipur	Teacher	Member
14	Sambhunath Bhunia	Makrampur, Patashpur, Purba Medinipur	Asst. Teacher	Member
15	Stuti Chandra Dey	Amarshi, Patashpur, Purba Medinipur	ANM (Health)	Member

For Dr. Pradipta Kumar Mishra

Srimati Pandit

NAME	SIGNATURE
Prof. (Dr.) Pradipta Kumar Mishra	Pradipta Kumar Mishra
Dr. Sibasish Jana	Sibasish Jana
Dr. Srimati Pandit	Srimati Pandit
Madhusudan Jana	Madhusudan Jana.
Anupam Dalapati	Anupam Dalapati
Madan Mohan Maity	✓ Madan Mohan Maity
Dr. Tapan Kr. Pattanayak	Tapan Kumar Pattanayan
Abhijit Bera	Abhijit Bera
Mukul Maity	Mukul Maity
Aranya Prakash Shee	Aranya Prakash Si
Bhabadev Bhattacharya	Bhabadev Bhattacharyya
Kamal Kumar Maity	Kamal Kumar Maity
Hiranmoy Barman	— Hiranmoy Barman
Sambhunath Bhunia	Sambhu Bhuiyan

THE WEST BENGAL SOCIETY REGISTRATION ACT, 1961
RULES AND REGULATIONS

OF

YOGODA SATSANGA PALPARA MAHAVIDYALAYA
ALUMNI ASSOCIATION (YSPMAA)

YOGODA SATSANGA PALPARA MAHAVIDYALAYA, AT & P.O. - PALPAR, P.S.- PATASHPUR,
BLOCK - PATASHPUR - I, DIST. - PURBA MEDINIPUR, PIN - 721458 (W.B.)

The rules and regulation of "YOGODA SATSANGA PALPARA MAHAVIDYALAYA ALUMNI ASSOCIATION (YSPMAA)" have been formatted and resolved in the presence of all in the members and above all in the honoured presence of the most honourable Prof. (Dr.) Pradipta Kumar Mishra, The Prindpal of YOGODA SATSANGA PALPARA MAHAVIDYALAYA today the 14th January, 2022 at 11 am at YOGODA SATSANGA PALPARA MAHAVIDYALAYA.

01. ESTABLISHMENT: 14th January, 2022.

02. MEMBERSHIP:

- a) The Signatories to the Memorandum of Association & the office bearers of the Executive Committee of the Association shall be the first members of the Association.
- b) Any student who has passed H.S. and Bachelor Degree (B.A./B.Sc.), B.Ed. and M.Ed. Examinations from this Mahavidyalaya shall be the member of the Yogoda Satsanga Palpara Mahavidyalaya Alumni Association (YSPMAA)

03. MEMBERSHIP FEES: Rs. 1,000/- (Rupees One Thousand only)

04. CESSATION OF MEMBERSHIP:

Any person admitted as a member shall be ceased to be a member of the Association on the following grounds:

- i) His/her acting contrary to the aims and objectives of the Association
- ii) Upon such member being found guilty of a financial misappropriation of the funds of the Association, and
- iii) The final decision of ceasing a membership shall be decided by the Executive Committee of the Association

05. MEMBERSHIP PROCEDURE:

- i) The pass outs of Yogoda Satsanga Palpara Mahavidyalaya can be the Members of Yogoda Satsanga Palpara Mahavidyalaya Alumni Association (YSPMAA) by filling the google form available in the WhatsApp group or on the College website.
- ii) A Certificate / letter of membership shall be provided to each member.
- iii) The membership will be cancelled if the member is involved in any activity(s) that goes against the Association.

06. EXECUTIVE COMMITTEE:

The Executive Committee shall be elected by the general members of the Association in the Annual General Body Meeting. The composition of the Executive Committee shall not be less than 11 Members comprising President, Vice-President, Secretary, Joint Secretary, Treasurer and members. Initially, the office bearers and members shall be elected by a voice of vote of members present in the General Body Meeting as per the schedule to be decided.

For Dr. Pradipta Kumar Mishra

Statunati Pandit

07. TENURE :

All the members of the Executive Committee shall continue up to 3 years from the date of formation of the committee. Although every year there will be an Annual General Body Meeting but the new office bearers will be elected in the General Body Meeting in the last year of three year duration.

08. MEETINGS :

The Executive Committee Meeting shall be held, preferably, once in three months which will be convened by the Secretary. The President shall chair in all meetings. A requisitioned meeting shall be convened by the President/ Secretary after five Executive Committee Members or Eleven General Body Members make a written demand to that effect.

09. NOTICE :

The Secretary of the Association shall circulate or convey the Meeting Notice of the Executive Committee at least 7 days before the commencement of the meeting. This meeting notice shall include date, place, time and items for discussion (Agenda). In case of emergency or requisitioned meeting of the Executive Committee, Agenda may not be given but date, time and place shall be circulated to the members. In the absence of President or Vice-President or any other member of the Executive Committee duly proposed and seconded by the members present shall preside over the meeting.

10. QUORUM :

The quorum of any meeting of the Executive Committee shall be 1/3rd. All decisions of the Executive Committee shall be made by the majority of the votes of members present.

11. POWERS AND FUNCTIONS OF THE EXECUTIVE COMMITTEE :

The Executive Committee shall have the following powers and functions in conducting the affairs of the Association and in particular shall discharge the following functions-

- a) To summon the Annual General Body Meeting of the Association
- b) To appoint sub-committees to fulfill the aims and objectives of the Association through organization of activities and programmes in the interest of the Association.
- c) To accept gift, movable or immovable property for use of the Association.
- d) To keep proper Accounts of the Association and to open Bank Account in the name of the Association in one or more of the Banks.

12. DUTIES OF THE OFFICE BEARERS :

a) **PRESIDENT:-**

- i) The President shall preside over all the Executive Committee Meetings and the General Body Meetings.
- ii) Take all disciplinary actions such as removal, dismissal etc. in consultation with the Executive Committee.
- iii) In case of urgent day to day problem, the decision of the President is final but subject to approval of the Executive Committee.

b) **VICE-PRESIDENT:-** The Vice-President shall act as the working President in the absence of the President and shall perform the duties of the President for smooth running of the Association.

c) **SECRETARY:-** The Secretary shall be the Chief Executive Officer of the Association. He / She shall work under the general supervision of the President.

He/She-

- i) Shall convene all meetings of the Association.
- ii) Shall issue General Circulars and Notices.
- iii) Shall maintain the proceedings of all the Meetings in the Meetings Resolution Book.
- iv) Shall maintain the Membership Register with full Address of the Members.
- v) Shall sign on behalf of the Association in all receipts for all sums received as subscriptions etc.
- vi) Sign and give pay order on all bills for payment.
- vii) Shall keep and maintain Registration Certificate, Cash Book, Dispatch Register, Ledger, Voucher, Bank Pass Book, Cheque Book and other relevant records and documents as will be deemed.

for Dr. Kumar V. K.

Srimati Pandit

- d) **JOINT- SECRETARY:** The Joint Secretary shall actively co-operate with the Secretary in respect of day to day management of the Association. He / She shall exercise the power of the Secretary in his/her absence.
- e) **TREASURER:** The Treasurer will maintain and keep the Cash Book and such other Accounts as are necessary. All receipts and payment vouchers shall be signed by the Treasurer after which the same will be countersigned by the Secretary. All the Accounts maintained by the Treasurer shall be checked and countersigned by the Secretary. Besides, all payments will be made by him/her after authorization of the Secretary.

13. EXPENDITURE LIMIT

All money received by the Secretary for the Association shall be deposited in the said Bank Account. The Secretary shall keep a cash of Rs. 2,000/- (Rupees Two Thousand only) in the hand for meeting the urgent expenditure.

14. BANK OPERATION :

The Bank Accounts of the Association shall be operated by the President, Secretary and Treasurer any two of them jointly.

15. SAFE CUSTODY OF FUNDS :

The Executive Committee of the Association shall be responsible for the safe custody of the funds and assets of the Association. The funds of the Association shall be kept in Bank and be invested in any security as specified U/S. 20 of Indian Trust Act, 1882.

16. BOOKS OF ACCOUNTS AND INSPECTION :

The Books of Accounts and other Statutory Books shall be kept at the Registered Office of the Association and shall be kept open for inspection of the Members of the Executive Committee during usual office hours and the same shall be kept open for inspection of the Members of the Association at such time and place as the Executive Committee directs on a written request made by any Member.

17. ACCOUNTING YEAR:

The accounting year of the Association shall be from 1st April to 31st March of the following year.

18. AUDIT :

The Accounts of the Association shall be audited annually by a qualified Auditor or Auditors.

19. NOTE:

Every member shall have the right to vote and the President shall have the power to cast the vote.

20. SUITS AND LEGAL PROCEEDINGS :

All suits and legal proceedings by or against the Association shall be in the name of the Secretary or such person as shall be appointed by committee for the occasion.

21. GENERAL BODY :

The Annual General Body Meeting of the Association shall be held once a year. The General Body shall approve the following;

- a. Audit Report.
- b. Annual Report.
- c. Budget Estimate
- d. Elect the Members of the Executive Committee
- e. Appoint Qualified Auditor or Auditors.
- f. Amendment of the Constitution.

For Dr. K. S. Venk

Shrimati Pandit

22. LOCAL ACTION :

If any member or the Office Bearer of the Association misappropriates funds, materials, articles or is involved in misconduct/anti institutional activities including highhandedness or does illegal activities in contravention of the ideology of the Association, the concerned person after vindication of the same in a fair procedure to be adopted by the Executive Committee shall be removed from the Membership of the Association and the Association can also take legal action against the concerned person if found necessary.

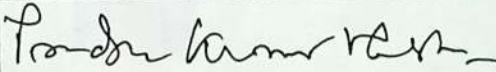
23. ALTERATION OF REGULATIONS :

The Executive Committee shall have the power to make such Bye-laws as may be considered necessary in the interest of the Association. The regulations may be altered, modified, rescinded or added to only by resolution passed by the 3/4th majority of the Members of the Association present at the General Body Meeting.

24. DISSOLUTION :

The Association may be dissolved by a resolution to that effect passed by the 3/4th of the total Members of the Association in the General Body Meeting. The said meeting shall also decide the manner of disbursement of the funds and assets of the Association, if any, after dissolution as per provision of the Act.

Signature of three members of the Governing Body

Sl. No.	NAME	SIGNATURE	DESIGNATION
01.	Prof. (Dr.) Pradipta Kumar Mishra		President
02.	Dr. Srimati Pandit	Srimati Pandit.	Secretary
03.	Anupam Dalapati	Anupam Dalapati	Treasurer

Date29th..... Day of September, 2022

Srimati Pandit

Pradipta Kumar Mishra

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LIST OF EXECUTIVE COMMITTEE WITH PHOTO AND SIGNATURE

SL. NO	NAME	PHOTO	SIGNATURE
01.	Prof. (Dr.) Pradipta Kumar Mishra		<i>Pradipta Kumar Mishra</i>
02.	Dr. Sibasish Jana		<i>Sibasish Jana</i>
03.	Dr. Srimati Pandit		<i>Srimati Pandit,</i>
04.	Madhusudan Jana		<i>Madhusudan Jana.</i>
05.	Anupam Dalapati		<i>Anupam Dalapati</i>
06.	Madan Mohan Maity		✓ <i>Madan Mohan Maity</i>
07.	Tapan Kr. Pattanayak		<i>Tapan Kumar Pattanayak</i>
08.	Abhijit Bera		<i>Abhijit Bera</i>


Pradipta Kumar Mishra

Srimati Pandit

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SL. NO	NAME	PHOTO	SIGNATURE
09.	Mukul Maity		Mukul Maity
10.	Aranya Prakash Shee		Aranya Prakash Shee
11.	Bhabadev Bhattacharya		Bhabadev Bhattacharya
12.	Kamal Kumar Maity		Kamal Kumar Maity
13.	Hiranmoy Barman		Hiranmoy Barman
14.	Sambhunath Bhunia		Sambhunath Bhunia
15.	Stuti Chandra Dey		Stuti Dey.

Kamal Kumar Maity

Srinivati Parida